

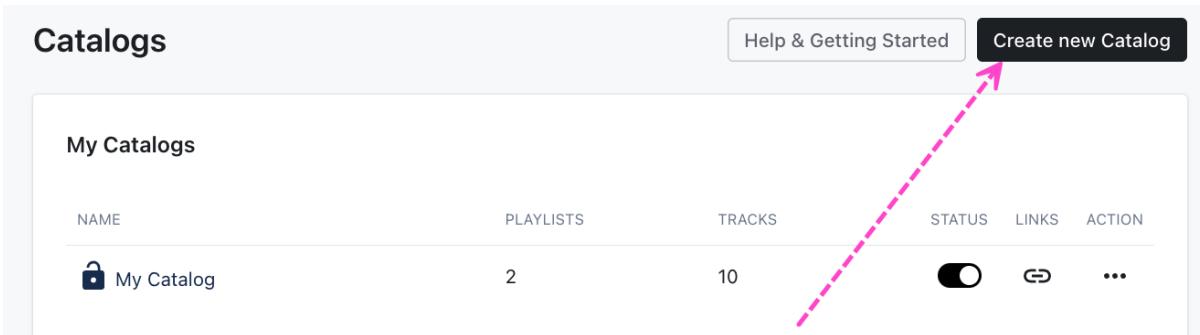
Feature Guide: Catalogs

Last Modified on 01/13/2026 10:53 am PST

You can have multiple Catalogs in your DISCO.

Creating a new Catalog

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, click the **Create new catalog** button in the top-right.



The screenshot shows the 'Catalogs' page with a table titled 'My Catalogs'. The table has columns for NAME, PLAYLISTS, TRACKS, STATUS, LINKS, and ACTION. A row shows a catalog named 'My Catalog' with 2 playlists and 10 tracks. The 'ACTION' column contains a switch, a link icon, and a three-dot menu icon. In the top right corner, there are two buttons: 'Help & Getting Started' and a black 'Create new Catalog' button, which is highlighted with a pink arrow pointing to it.

3. Add a **Name** for your Catalog and click the **Save** button.



The screenshot shows the 'Create New Catalog' dialog box. It has a 'Name' input field containing 'My New Catalog'. In the bottom right corner, there are 'Cancel' and 'Save' buttons, with 'Save' being the active button.

Note: This **Name** is for your internal reference. You can change the name that appears on the Catalog (view the Design section of this article for more info).

4. Directly after creating your Catalog, you'll be taken to **Catalog Settings** page with the **Content** section open.

Adding content to your Catalog

Adding Tracks to your Catalog

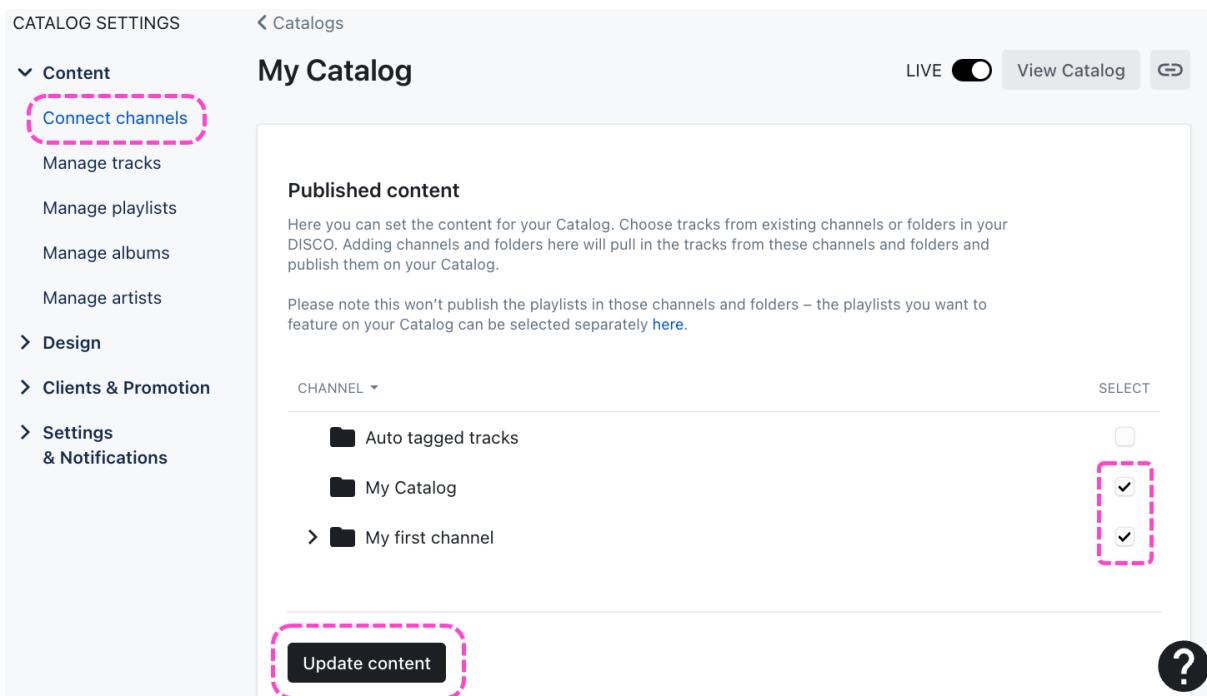
Tracks are added and published to your Catalog in two ways:

- from being contained in a **Channel** that you've linked in your **Catalog Settings** (under **Content > Connect channels**), as outlined in the steps below
- from being contained in a Playlist or Album that has been published to your Catalog (see [the next section of this article](#) for details)

To add Tracks to your Catalog from Channels:

Tip: We recommend creating dedicated *Channels* and *Folders* for your *Catalog* content. This makes it easier to manage the content in your *Catalog* without having to change the existing structure of your content in other *Channels*.

1. From the **Catalog Settings** page, under **Content**, select **Connect channels**.
2. Check the box(es) next to the desired Channel(s) and Folder(s) to add the content from them to your Catalog.
3. Click the **Update content** button.



The screenshot shows the 'Catalog Settings' page with the 'Content' section selected. The 'Connect channels' button is highlighted with a pink dashed box. The 'Update content' button at the bottom is also highlighted with a pink dashed box. The 'My Catalog' page is visible in the background.

4. All Tracks contained in the Channel(s) you selected will now be published on your Catalog.

Note:

Playlists and Albums contained within the Channel(s) you select here will **not** be published on your Catalog just yet, as there are additional steps to take. See the next section of this article for details.

However, any **Tracks** contained within published Channels, regardless of whether or not they are contained within any Playlists/Albums, **will** be published to your Catalog. They'll be immediately visible from searches, the **Artists** section, and any of the applicable tag sections (**Tempo**, **Mood/feel**, **Instrument**, **Vocals**, **Genre**, **Lyric themes**, **Duration**) on the left sidebar of your Catalog.

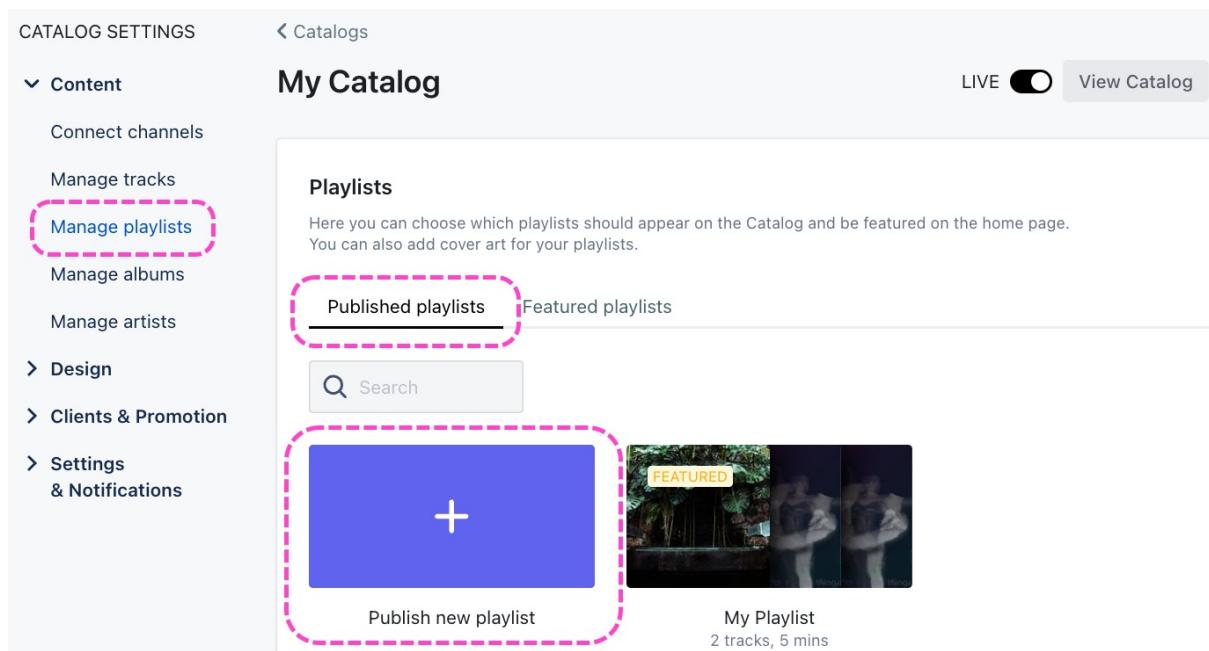
Adding Playlists/Albums to your Catalog

Adding and publishing Playlists/Albums to Catalogs works differently than adding and publishing Tracks via Channels. Even if you previously published Tracks to your Catalog via Channels, and

those Tracks were within Playlists/Albums, those Playlists/Albums wouldn't have been published to your Catalog.

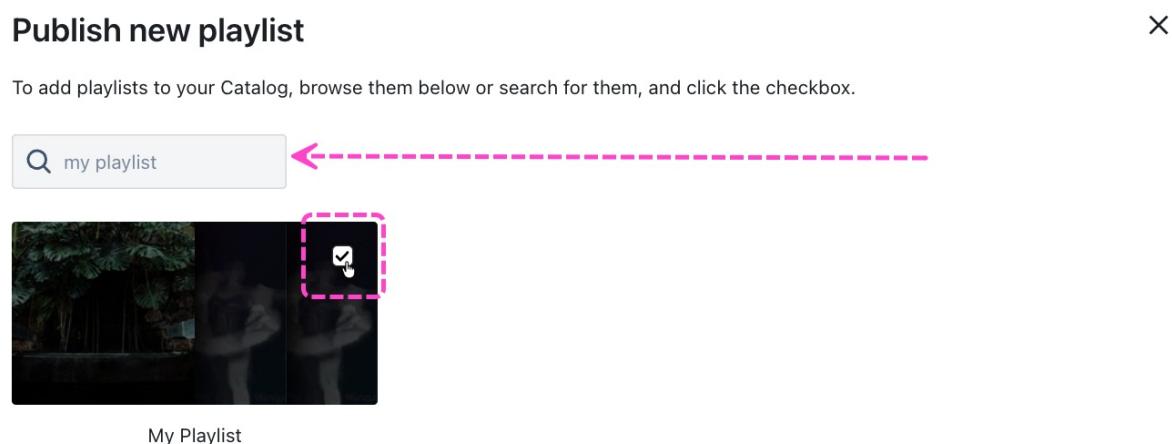
To add Playlists/Albums to your Catalog:

1. From the **Catalog Settings** page, under **Content**, select **Manage playlists** or **Manage albums**.
2. From the **Published playlists** or **Published albums** tab, click the **+** plus to **Publish new playlist** or **Publish new album**.



The screenshot shows the 'Catalog Settings' page with the 'Content' section expanded. The 'Manage playlists' option is highlighted with a pink dashed box. The main area is titled 'My Catalog' and shows the 'Playlists' section. It includes a search bar and tabs for 'Published playlists' (which is selected and highlighted with a pink dashed box) and 'Featured playlists'. Below these tabs is a large blue button with a white plus sign and the text 'Publish new playlist'. To the right, there is a thumbnail for a playlist titled 'My Playlist' with '2 tracks, 5 mins' and a 'FEATURED' badge.

3. Use the search box or browse the page to find your Playlists/Albums.
4. Hover over the Playlist/Album and check the box. You can select multiple Playlist/Albums at once.
5. Click the **Publish playlist(s)** or **Publish album(s)** button.



The screenshot shows a modal window titled 'Publish new playlist'. It contains a search bar with the text 'my playlist' and a pink dashed arrow pointing to it. Below the search bar is a list of playlists. The first item, 'My Playlist' (2 tracks, 5 mins), has a checkbox next to it, which is checked and highlighted with a pink dashed box. At the bottom right of the modal is a button labeled 'Publish 1 playlist'.

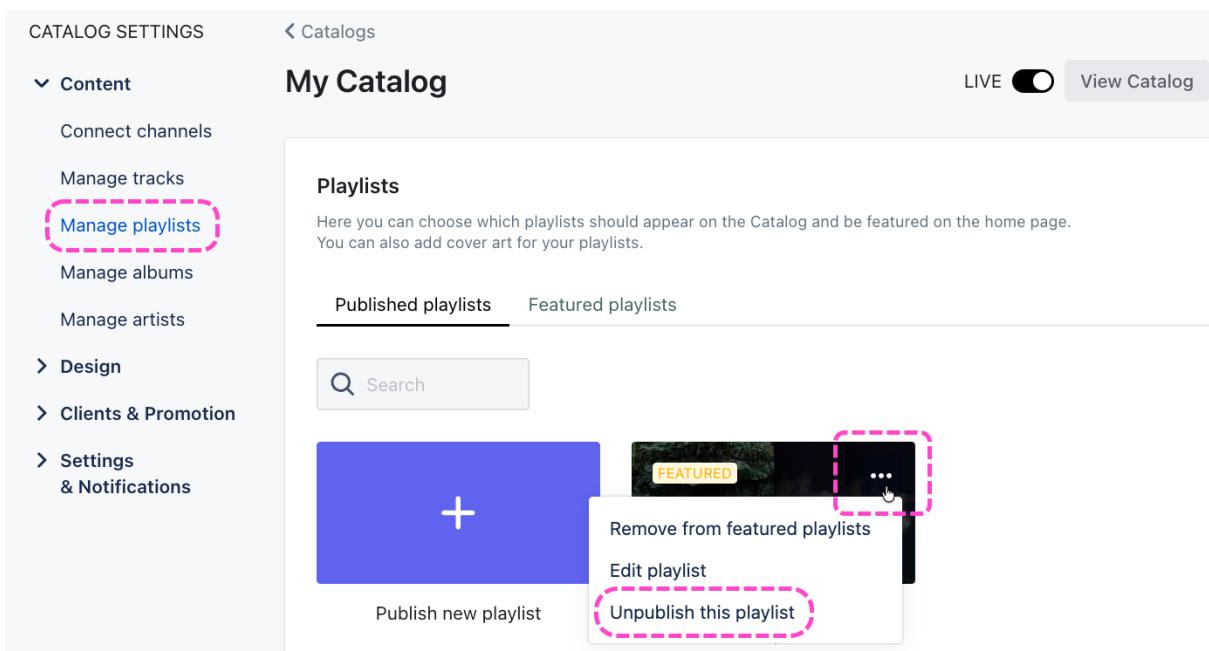
Adding Featured content to your Catalog

In addition to adding and publishing content, you can also **Feature** selected Tracks, Playlists, and Albums on the home page of your Catalog. [Visit this article for more information on Featured content.](#)

Removing Content from your Catalog

Removing Playlists/Albums

1. From the **Catalog Settings** page, under **Content**, select **Manage playlists** or **Manage albums**.
2. Select the **Published playlists** or **Published albums** tab.
3. Hover over the Playlist or Album.
4. Open the **Ellipses menu (…)** and select **Unpublish this playlist** or **Unpublish this album**.



The screenshot shows the 'Catalog Settings' page with the 'Content' section selected. Under 'Content', the 'Manage playlists' option is highlighted with a pink dashed box. The main area is titled 'My Catalog' and shows 'Playlists'. It includes tabs for 'Published playlists' (which is underlined) and 'Featured playlists'. A search bar is present. Below the tabs, there is a blue button with a '+' sign labeled 'Publish new playlist'. To the right, a 'FEATURED' badge is shown above a ellipses menu (three dots). A tooltip from this menu is displayed, showing options: 'Remove from featured playlists', 'Edit playlist', and 'Unpublish this playlist', with 'Unpublish this playlist' also highlighted with a pink dashed box.

Removing Tracks

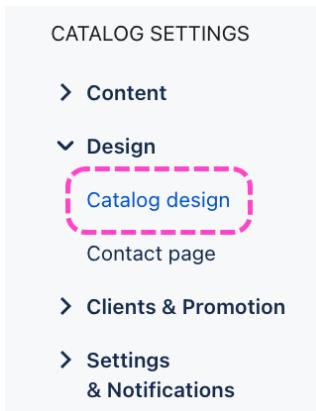
To remove individual Tracks from your Catalog, you can either:

- remove them from the published Playlist(s) they're contained in
- remove them from the published Channel(s) or Folder(s) they're contained in
- unpublish the Playlist(s) they're contained in

Designing your Catalog

Designing your Catalog home page

1. From the **Catalog Settings** page, under **Design**, select **Catalog design**.



CATALOG SETTINGS

› Content

▼ Design

Catalog design

Contact page

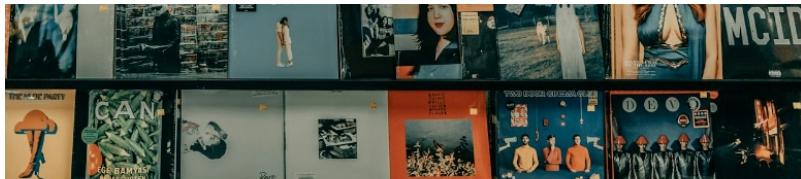
› Clients & Promotion

› Settings & Notifications

2. Here you can add:

- **a banner image** - optimal dimensions 2400 x 1000 px
- **a logo** - dimensions 320 x 320 px
- **a description** - a short description for your Catalog home page
- **a theme color** - accent color for your Catalog home page

3. You can also update your Catalog title by clicking the edit pencil:



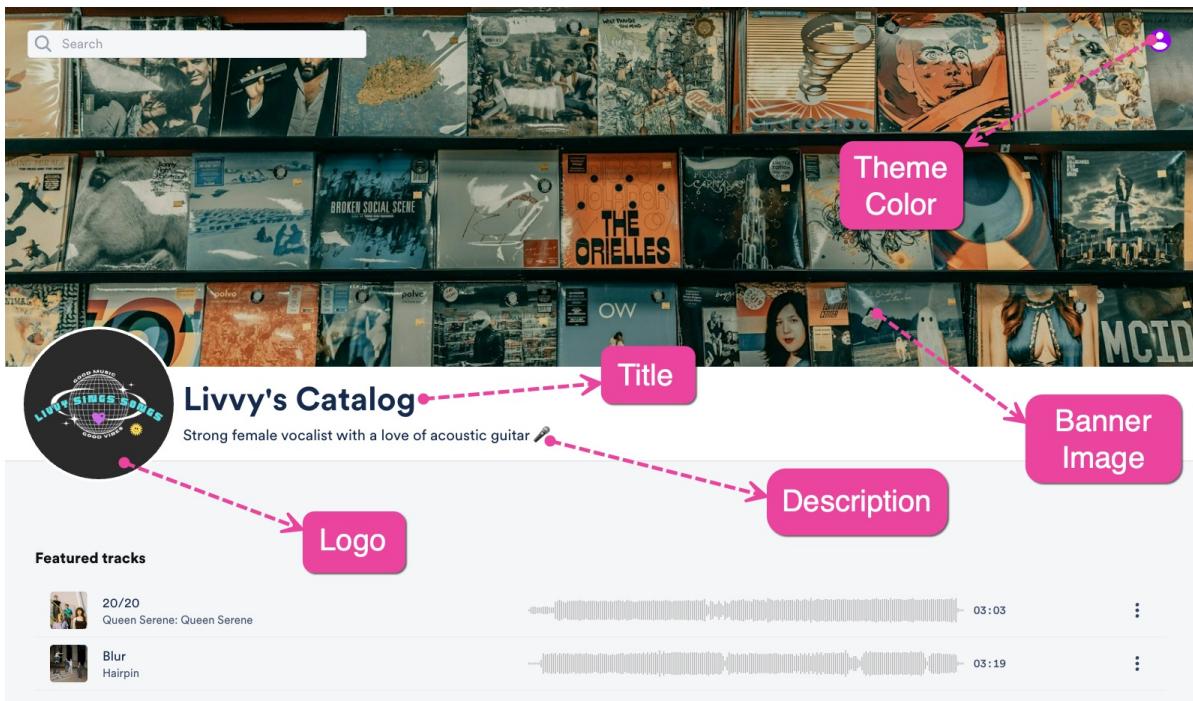
My New Catalog  

Strong female vocalist w/

This title will appear on the home page of your Catalog. It will also show for supervisors if you opt in to make your Catalog discoverable, so make sure it clearly identifies your company or artist name.

4. Click the **Save** button.

Example Catalog home page:

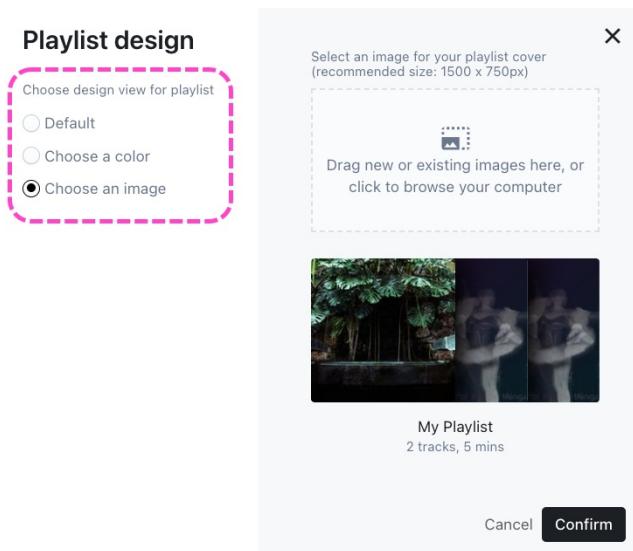


Editing Playlist and Album designs

1. From the **Catalog Settings** page, under **Content**, select **Manage playlists** or **Manage albums**.
2. Select the **Published playlists** or **Published albums** tab.
3. Hover over the Playlist(s), open the **Ellipses menu (· · ·)**, and select **Edit playlist** or **Edit album**.

4. In the **Playlist design** or **Album options** window, choose a design view for your Playlist (which will update the Playlist cover):
 - **Default** - This is a cover generated by DISCO using various artwork from the Playlist.
 - **Choose a color** - This allows you to choose a single color for the cover using a color picker.

- **Choose an image** - This allows you to upload a custom cover image for the Playlist.
The recommended size is 1500 x 750 px.



Note: Albums have one additional option: You can select a **Release date**.

5. Click the **Confirm** button.

Publishing, viewing, and sharing your Catalog

Publishing your Catalog

There are two ways to do this:

Method 1

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, set the **STATUS** toggle for the desired Catalog to **ON**.

My Catalogs					
NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
My Catalog	2	10	<input checked="" type="checkbox"/>	(link icon)	...

Method 2

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, open the **Action menu** (‘•••’) to the right of the desired Catalog and select **Manage**.

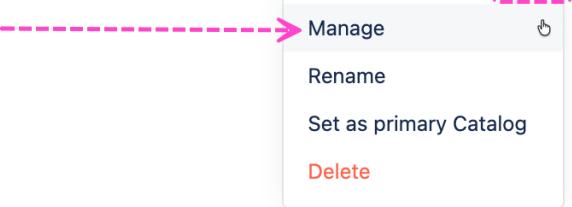
Catalogs

Help & Getting Started

Create new Catalog

My Catalogs

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
 My Catalog	2	10	<input checked="" type="checkbox"/>		



3. From the **Catalog Settings** page, in the top-right corner, set the **UNPUBLISHED** toggle to ON.

CATALOG SETTINGS < Catalogs

> Content **My Catalog** UNPUBLISHED View Catalog 

> Design

> Clients & Promotion

> Settings & Notifications

Published content
Here you can set the content for your Catalog. Choose tracks from existing channels or folders in your DISCO. Adding channels and folders here will pull in the tracks from these channels and folders and publish them on your Catalog.

It should now show as **LIVE**.

CATALOG SETTINGS < Catalogs

> Content **My Catalog** LIVE View Catalog 

> Design

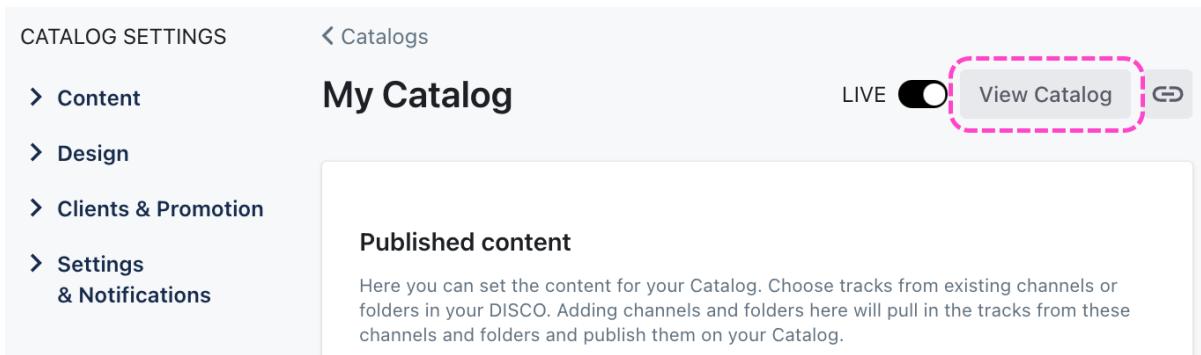
> Clients & Promotion

> Settings & Notifications

Published content
Here you can set the content for your Catalog. Choose tracks from existing channels or folders in your DISCO. Adding channels and folders here will pull in the tracks from these channels and folders and publish them on your Catalog.

Viewing your Catalog

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, open the **Action menu (…)** to the right of the desired Catalog and select **Manage**.
3. From the **Catalog Settings** page, in the top-right corner, click the **View Catalog** button.



CATALOG SETTINGS < Catalogs

> Content **My Catalog** LIVE View Catalog 

> Design

> Clients & Promotion

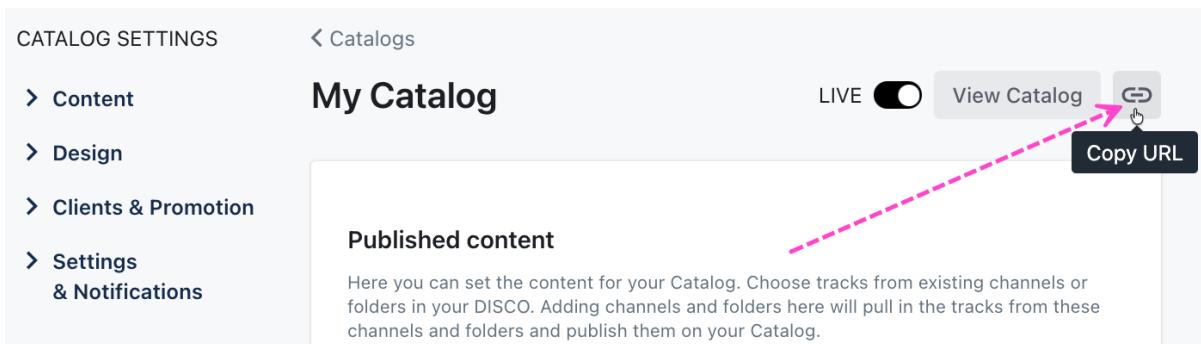
> Settings & Notifications

Published content

Here you can set the content for your Catalog. Choose tracks from existing channels or folders in your DISCO. Adding channels and folders here will pull in the tracks from these channels and folders and publish them on your Catalog.

Sharing your Catalog

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, open the **Action menu (…)** to the right of the desired Catalog and select **Manage**.
3. From the **Catalog Settings** page, in the top-right corner, click the **Copy URL** button.



CATALOG SETTINGS < Catalogs

> Content **My Catalog** LIVE View Catalog  **Copy URL** 

> Design

> Clients & Promotion

> Settings & Notifications

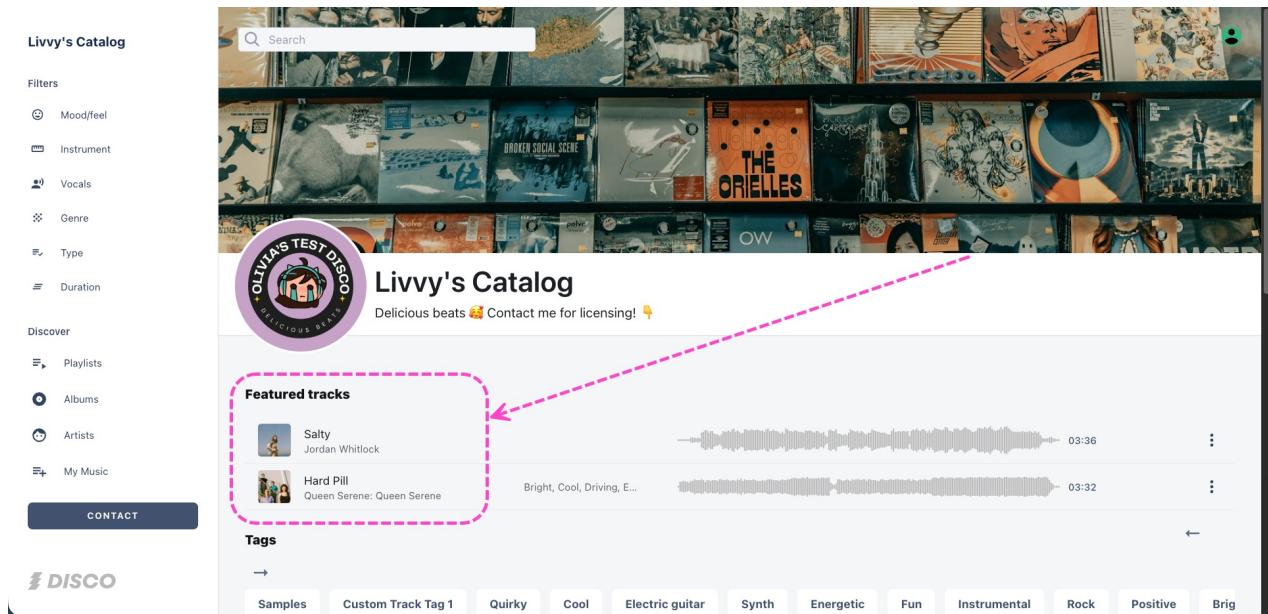
Published content

Here you can set the content for your Catalog. Choose tracks from existing channels or folders in your DISCO. Adding channels and folders here will pull in the tracks from these channels and folders and publish them on your Catalog.

4. Once you share this URL, your recipients can log in (if you've invited them), or request access via the Catalog. [Refer to this section of this article for more information on managing Catalog access requests.](#)

Managing Featured content

After adding and publishing content in your Catalog, you can then add **Featured tracks**, **Featured playlists**, and **Featured albums** to the home page.



Adding Featured Tracks

1. From the **Catalog Settings** page, under **Content**, select **Manage tracks**.
2. You'll see a list of all the Tracks published in your Catalog. Check the box(es) next to the Track(s) you'd like to feature.

3. These will be added to the **Featured tracks** tab. You can open the **Change order** dropdown to change the order in which they'll appear on the home page if you like.

Tracks

Here you can select the tracks you'd like featured on your Catalog home page. Search through the tracks you've chosen to include in the Catalog and select using the checkbox.

All tracks **Featured tracks**

Order	Artist	Title	Preview	Change order
01	Cave Dweller	Livvy Sings: Into The Forest		<input checked="" type="checkbox"/>
02	Penelope Fresh	instrumental Sugar World: Lost & Found		<input checked="" type="checkbox"/>
03	Penelope Fresh	Sugar World: Lost & Found		<input checked="" type="checkbox"/>

Change order

1
2
3

Adding Featured Playlists and Albums

1. From the **Catalog Settings** page, under **Content**, select **Manage playlists** or **Manage albums**.
2. From the **Published playlists** or **Published albums** tab, hover over the Playlist or Album.
3. Open the **Ellipses menu (·)**, and select **Add to featured playlists** or **Add to featured albums**.

CATALOG SETTINGS < Catalogs

Content

Manage playlists **Manage playlists**

Manage albums

Manage artists

Design

Clients & Promotion

Settings & Notifications

My Catalog

LIVE View Catalog

Playlists

Here you can choose which playlists should appear on the Catalog and be featured on the home page. You can also add cover art for your playlists.

Published playlists **Featured playlists**

Search

+

Publish new playlist

...

Add to featured playlists

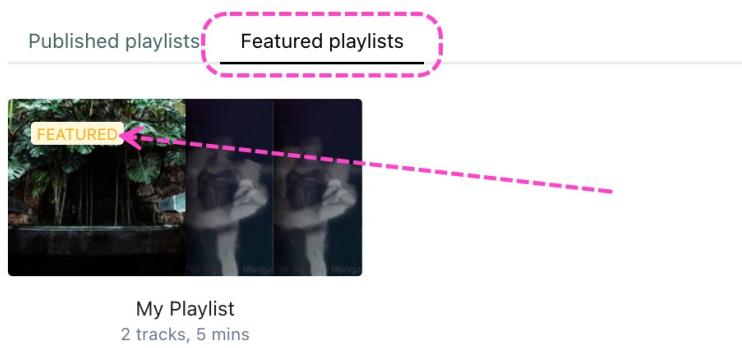
Edit playlist

Unpublish this playlist

4. These will be added to the **Featured playlists** or **Featured albums** tab and will have a **FEATURED** label.

Playlists

Here you can choose which playlists should appear on the Catalog and be featured on the home page. You can also add cover art for your playlists.

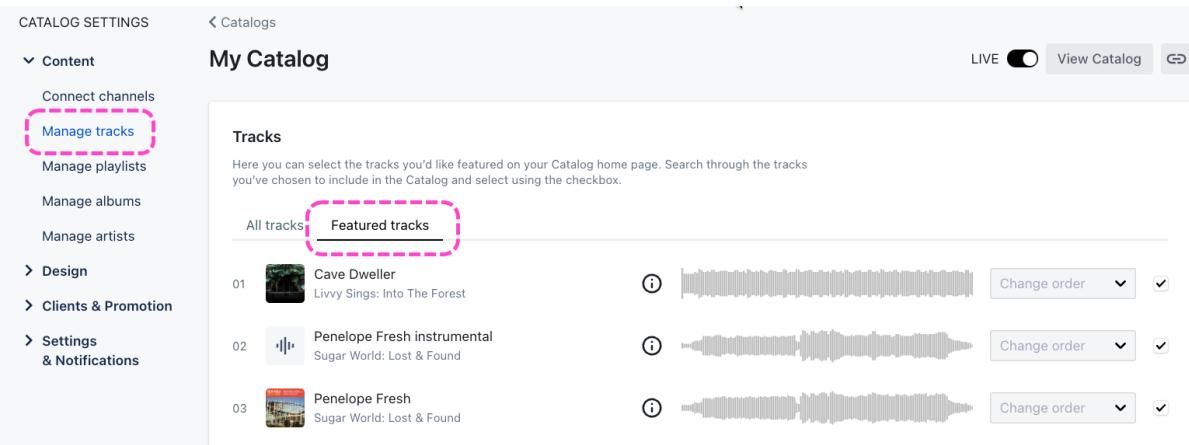


Published playlists **Featured playlists**

My Playlist
2 tracks, 5 mins

Removing Featured Tracks, Playlists, and Albums

1. From the **Catalog Settings** page, under **Content**, select **Manage tracks**, **Manage playlists**, or **Manage albums**.
2. Select the **Featured tracks**, **Featured playlists**, or **Featured albums** tab.



CATALOG SETTINGS < Catalogs

Content

Manage tracks **Manage playlists** **Manage albums** **Manage artists**

Design Clients & Promotion Settings & Notifications

My Catalog

LIVE View Catalog

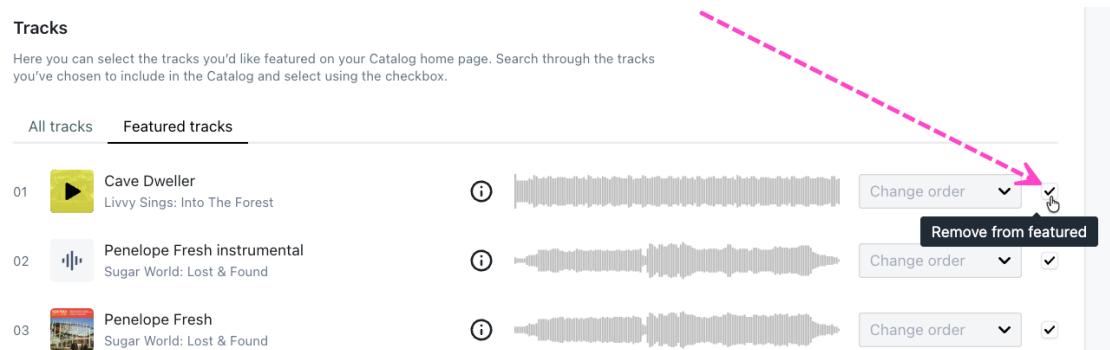
Tracks

Here you can select the tracks you'd like featured on your Catalog home page. Search through the tracks you've chosen to include in the Catalog and select using the checkbox.

All tracks **Featured tracks**

Order	Image	Artist	Song	Change order
01		Cave Dweller	Livvy Sings: Into The Forest	<input type="button" value="Change order"/>
02		Penelope Fresh instrumental	Sugar World: Lost & Found	<input type="button" value="Change order"/>
03		Penelope Fresh	Sugar World: Lost & Found	<input type="button" value="Change order"/>

3. For Tracks: Uncheck the box(es) next to the Track(s) to **Remove from featured**.



Tracks

Here you can select the tracks you'd like featured on your Catalog home page. Search through the tracks you've chosen to include in the Catalog and select using the checkbox.

All tracks **Featured tracks**

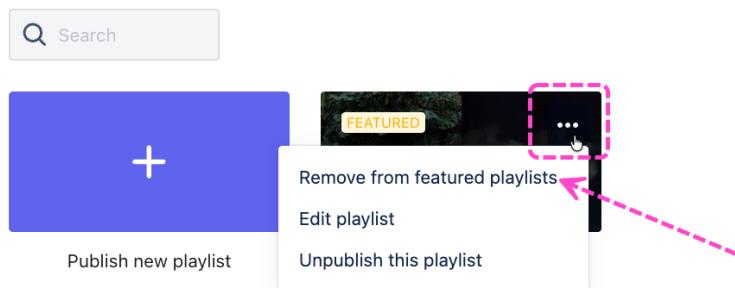
Order	Image	Artist	Song	Change order	Remove from featured
01		Cave Dweller	Livvy Sings: Into The Forest	<input type="button" value="Change order"/>	<input type="button" value="Remove from featured"/>
02		Penelope Fresh instrumental	Sugar World: Lost & Found	<input type="button" value="Change order"/>	<input type="button" value="Remove from featured"/>
03		Penelope Fresh	Sugar World: Lost & Found	<input type="button" value="Change order"/>	<input type="button" value="Remove from featured"/>

For Playlists and Albums: Hover over the Playlist(s) or Album(s), open the ellipsis menu (…), and select **Remove from featured playlists** or **Remove from featured albums**.

Playlists

Here you can choose which playlists should appear on the Catalog and be featured on the home page. You can also add cover art for your playlists.

Published playlists Featured playlists

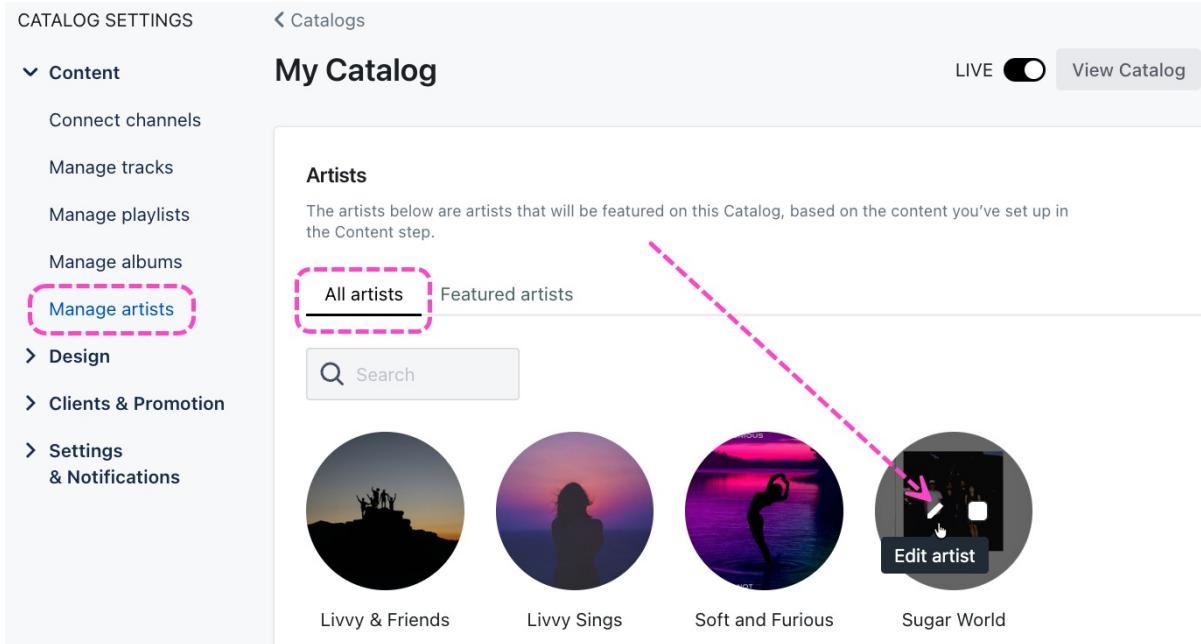


4. The Track(s), Playlist(s), and Album(s) will still exist in your Catalog, they'll just no longer be featured on the home page.

Managing Artists in Catalogs

Editing Artists

1. From the **Catalog Settings** page, under **Content**, select **Manage artists**.
2. From the **All artists** tab, you'll see a list of all the Artists from the Tracks in your Catalog.
3. Hover over the artist thumbnail, and click the pencil to **Edit artist**.



CATALOG SETTINGS < Catalogs LIVE View Catalog

Content

- Connect channels
- Manage tracks
- Manage playlists
- Manage albums
- Manage artists**

Design

Clients & Promotion

Settings & Notifications

My Catalog

Artists

The artists below are artists that will be featured on this Catalog, based on the content you've set up in the Content step.

All artists **Featured artists**

Search

Livvy & Friends **Livvy Sings** **Soft and Furious** **Sugar World**

Edit artist

4. Here you can:
 - **Edit the Artist Profile.**
 - **Manage Featured Tracks** and their order on the Catalog home page:

Manage artist – Sugar World

X

Profile

Featured tracks

Linked artists

Featured tracks

Featured tracks appear at the top of your artist's Catalog page.



Penelope Fresh
Sugar World: Lost & Found

1



Penelope Fresh
Sugar World: Lost & Found

2



Penelope Fresh
Sugar World: Lost & Found

1

2

- Manage [Linked artists](#).

Adding Featured Artists

1. From the **Catalog Settings** page, under **Content**, select **Manage artists**.
2. From the **All artists** tab, you'll see a list of all the Artists from the Tracks in your Catalog.
3. Hover over the artist thumbnail, and check the box that appears to **Feature this artist**.

CATALOG SETTINGS ◀ Catalogs

Content LIVE View Catalog

Manage artists

Design

Clients & Promotion

Settings & Notifications

My Catalog

Artists

The artists below are artists that will be featured on this Catalog, based on the content you've set up in the Content step.

All artists Featured artists

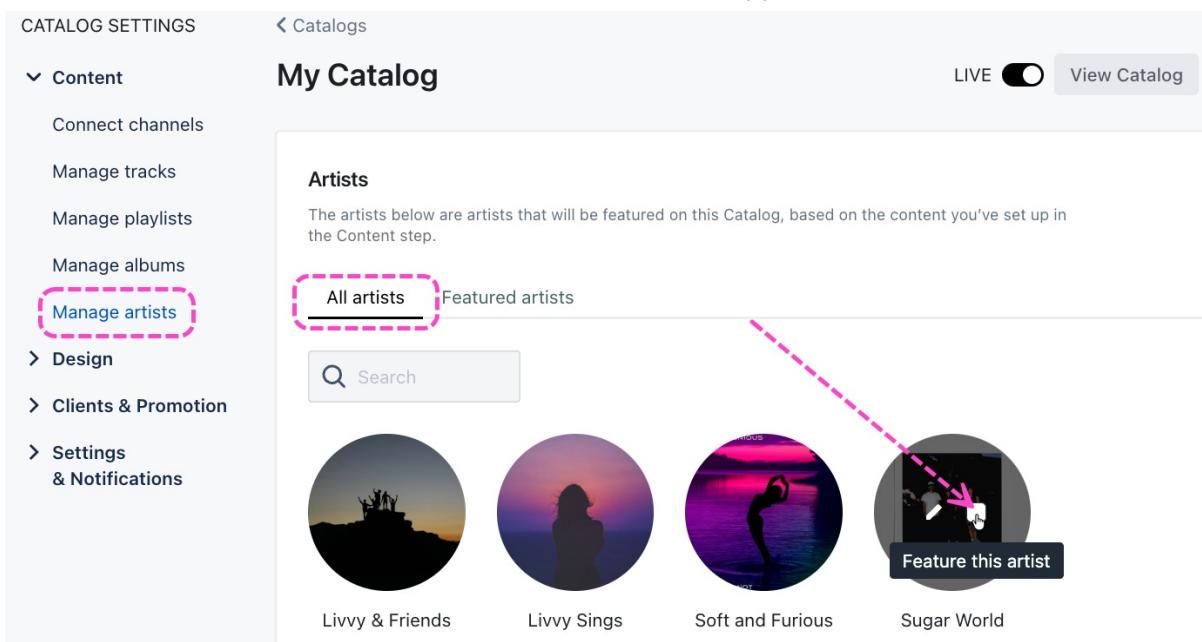
Search

Livvy & Friends Feature this artist

Livvy Sings

Soft and Furious

Sugar World



4. They will be added to the **Featured artists** tab and will have a **FEATURED** label.

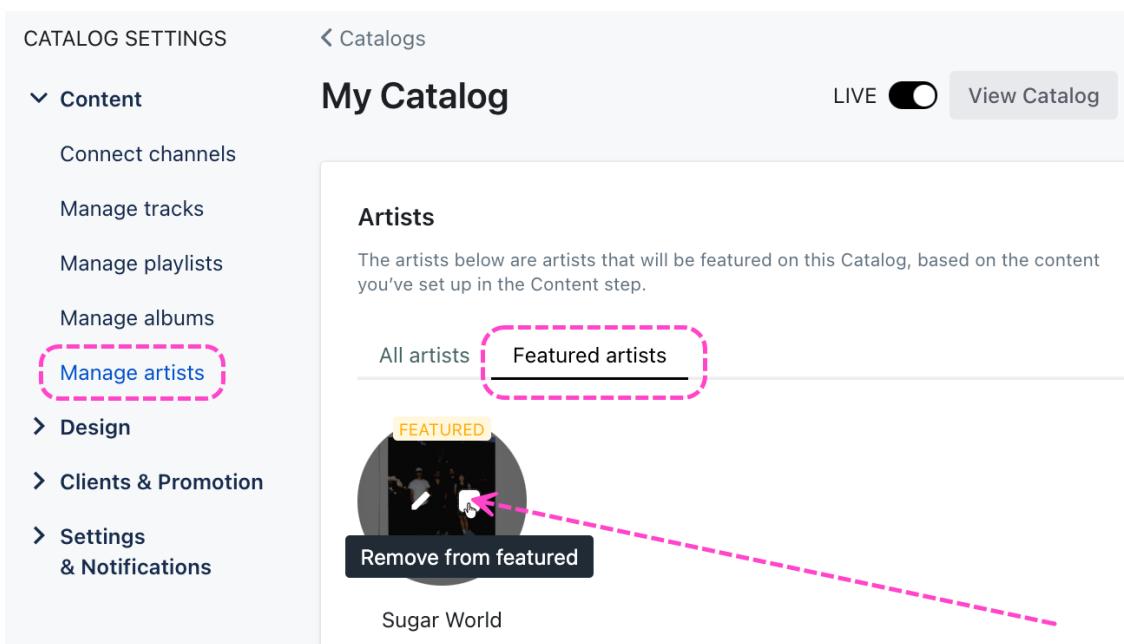
Artists

The artists below are artists that will be featured on this Catalog, based on the content you've set up in the Content step.



Removing Featured Artists

1. From the **Catalog Settings** page, under **Content**, select **Manage artists**.
2. Select the **Featured artists** tab.
3. Hover over the artist thumbnail, and uncheck the box that appears to **Remove from featured**.



Adding Contact Details to your Catalog

1. From the **Catalog Settings** page, under **Design**, select **Contact page**.
2. You can add information about you or your company in the **About** section.
3. You can also add your **Contact details** and **Company website**.
4. Click the **Save** button.

CATALOG SETTINGS < Catalogs

Content My Catalog

Design

Catalog design

Contact page

Clients & Promotion

Settings & Notifications

LIVE View Catalog

Contact page 1

About

My name is Livvy and I love to sing and play guitar. Feel free to browse through my music and email me for licensing opportunities! I am the sole owner of my Tracks :)

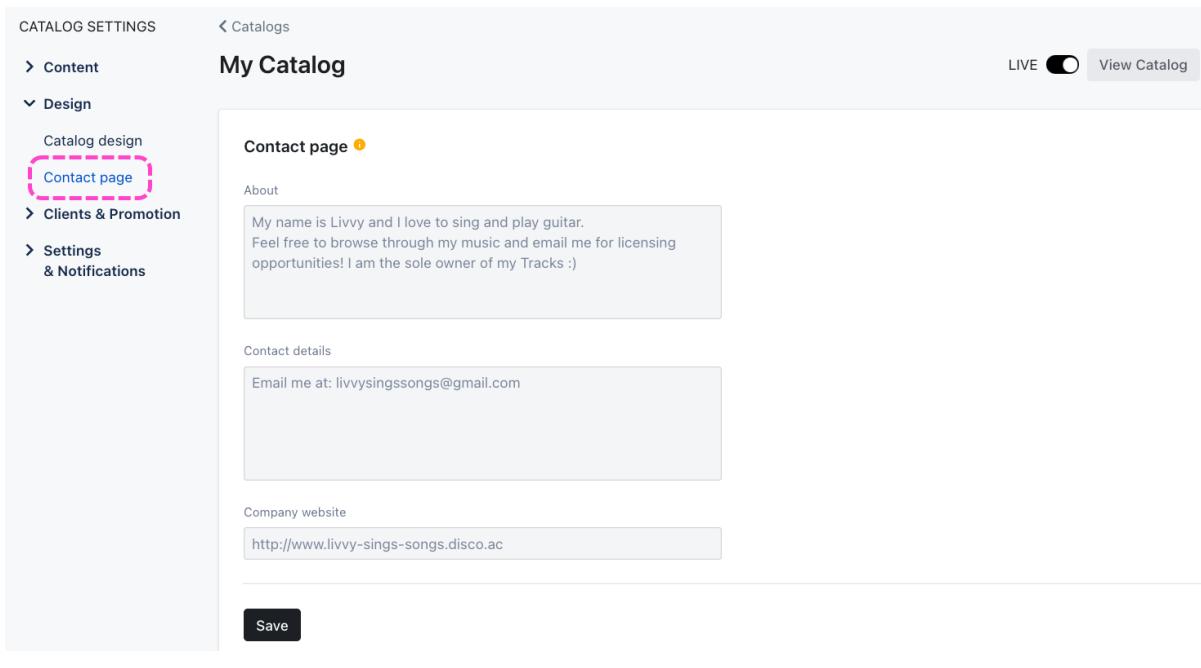
Contact details

Email me at: livvysingssongs@gmail.com

Company website

http://www.livvy-sings-songs.disco.ac

Save



Managing access to your Catalog

Your Catalog must be **published** (with the status set to **LIVE**) to manage access.

CATALOG SETTINGS < Catalogs

Content My Catalog

Design

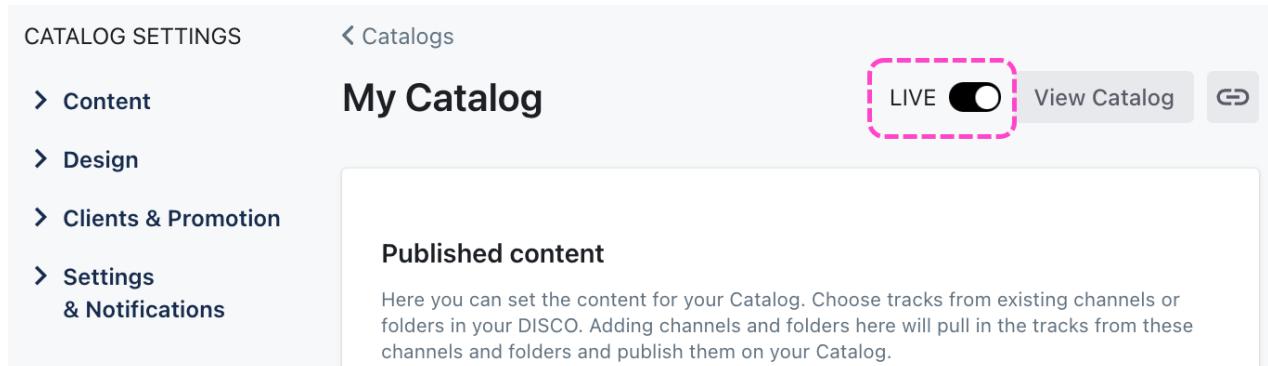
Clients & Promotion

Settings & Notifications

LIVE View Catalog

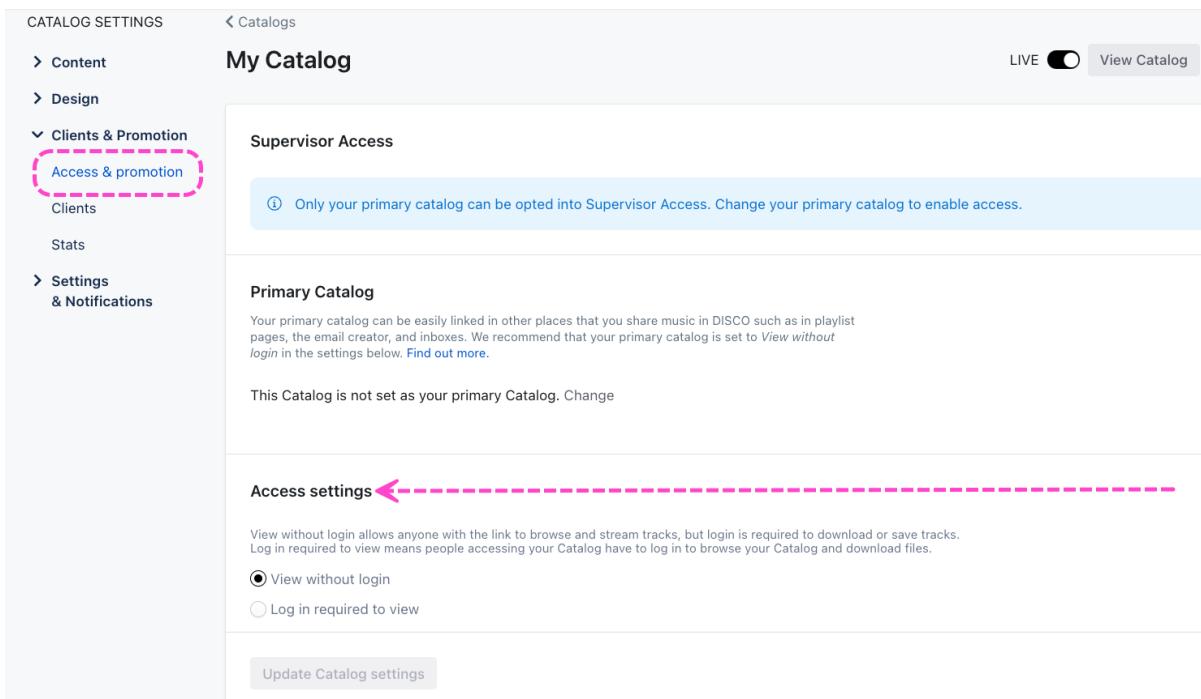
Published content

Here you can set the content for your Catalog. Choose tracks from existing channels or folders in your DISCO. Adding channels and folders here will pull in the tracks from these channels and folders and publish them on your Catalog.



General access settings

1. From the **Catalog Settings** page, under **Clients & Promotion**, select **Access & promotion**.
2. Under **Access settings**, choose an option:
 - **View without login** - Anyone can browse your Catalog and stream Tracks, but a DISCO login is required to download Tracks, save Tracks to DISCO, and create Playlists.
 - **Log in required to view** - A DISCO login is required to browse your Catalog.
3. Click the **Update Catalog settings** button.



The screenshot shows the 'Catalog Settings' page with the 'Content' tab selected. The 'Clients & Promotion' section is expanded, and the 'Access & promotion' sub-section is highlighted with a pink dashed box. The 'Supervisor Access' section contains a note: 'Only your primary catalog can be opted into Supervisor Access. Change your primary catalog to enable access.' The 'Primary Catalog' section notes that the primary catalog can be linked in various places and recommends setting 'View without login' in the settings below. The 'Access settings' section shows two options: 'View without login' (selected) and 'Log in required to view'. A pink dashed line points from the 'Access & promotion' section in the sidebar to the 'Access settings' section in the main content area. A 'View Catalog' button is visible in the top right.

Access for supervisors

Note: Only your **Primary Catalog** can be opted in for Supervisor Access.

1. From the **Catalog Settings** page, under **Clients & Promotion**, select **Access & promotion**.
2. Under **Supervisor Access**, choose an option:
 - **Private** - Only clients you've invited and approved can view your Catalog.
 - **Limited access** - Supervisors can find and browse your Catalog from their **Discover Music** feed.
 - **Easy access** - Supervisors can find, browse, and download content from your **Primary Catalog** from their **Discover Music** feed and their **MultiDISCO Search** results.

Recommended for [making your Primary Catalog more discoverable by music supervisors](#).
3. Click the **Update Catalog settings** button.

The screenshot shows the 'My Catalog' settings page. On the left, a sidebar lists 'Content', 'Design', 'Clients & Promotion' (with 'Access & promotion' highlighted by a pink dashed box), 'Clients', 'Stats', and 'Settings & Notifications'. The main area is titled 'Supervisor Access' with a dashed pink arrow pointing to it. It contains a description: 'You can opt in your Catalog to be browsable by approved supervisors on DISCO. You can also opt supervisors in to have download access to your Catalog. [Find out more.](#)' Below this are three radio button options: 'Easy access – Allow supervisors to discover, browse, & download from my Catalog on their feed & in MultiDISCO search (recommended)', 'Limited access – Allow supervisors to discover and browse my Catalog on their feed', and 'Private – Keep my Catalog available only to clients I've invited or approved'. There is also a 'Describe your Catalog for supervisors' input field with a note: 'Describe your Catalog's sound, and note anything supervisors might find useful, like clearance and territory information'. A 'Update Catalog settings' button is at the bottom.

Access for clients

Check out this article for information on inviting clients to your Catalog.

Inviting Clients and managing Catalog access requests

At a glance

This is done from within the **Catalog Settings**.

The screenshot shows the 'Catalog Settings' sidebar. It lists 'Content', 'Design', 'Clients & Promotion' (with 'Clients' highlighted by a pink dashed box), 'Access & promotion', 'Stats', and 'Settings & Notifications'.

Before you can invite Clients to your Catalog, [it must be published](#).

Inviting Clients to your Catalog

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, open the **Actions menu (…)** to the right of the desired Catalog and select **Manage**.

Catalogs

Help & Getting Started Create new Catalog

My Catalogs

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
My Catalog	2	10	<input type="checkbox"/>	...	<input type="checkbox"/> Manage Rename Set as primary Catalog Delete

3. From the **Catalog Settings** page, under **Clients & Promotion**, select **Clients**.
4. Click the **Invite clients** button.

CATALOG SETTINGS < Catalogs

My Catalog PRIMARY

Content Design Clients & Promotion Access & promotion Clients Stats Settings & Notifications

Clients

Search

No clients here yet! Invite some people to your Catalog via the button below.

Invite clients

5. In the **Invite clients to Catalog** window, enter their **Email Address**, **First name**, and **Last name**.
6. Add a **Custom Message** (optional), and click the **Invite** button.

Invite Clients to Catalog

X

Email Address *	First name *	Last name *
clientolivia@gmail.com	Client	Olivia

Add another client

Custom Message

Hey, check out my DISCO Catalog!

Cancel **Invite**

7. Their name will appear on the **Clients** list with the **Status** showing **Invited** until they accept the invite.

Clients			
NAME		EMAIL	STATUS
ACTIONS		...	
 Client Olivia	olivia	@disco.ac	INVITED

Once invited, Clients will receive an email with a link to your Catalog.

Livvy Sings from Livvy Sings Songs has invited you to access their DISCO Catalog. [Inbox x](#)

 Livvy Sings <no-reply@disco.ac>
to olivia

12:32PM (2 minutes ago)    



Livvy Sings from Livvy Sings Songs has invited you to access their DISCO Catalog.

With access to the catalog, you can stream or download their music, save their music to your own DISCO, or create your own playlists from their catalog.

Livvy:
Hey, check out my DISCO Catalog!

View catalog

Or copy and paste this URL into your browser:
<https://livvy-sings-songs.disco.ac/cat/>

If they have a DISCO account, they can use that sign in. If they don't have a DISCO account, they can create a free DISCO Catalog account to access your Catalog.

Create a free DISCO Catalog account

Your email

Create password

Strength

Repeat password

Create account

[Sign in with DISCO account](#)

By continuing, you agree to the [Terms of Service](#) and [Privacy Policy](#).

Once they log in to your Catalog, they can browse and search for content, and their status in your Catalog Settings Clients list will change from **Invited** to **Approved**:

Clients

Invite clients

NAME	EMAIL	STATUS	ACTIONS
Client Olivia	olivia@disco.ac	APPROVED	...

Managing Catalog access requests

At the top section of your Catalog, you'll see an option to **Copy URL** for your Catalog:

CATALOG SETTINGS [Catalogs](#)

My Catalog

LIVE View Catalog 

Published content

Here you can set the content for your Catalog. Choose tracks from existing channels or folders in your DISCO. Adding channels and folders here will pull in the tracks from these channels and folders and publish them on your Catalog.

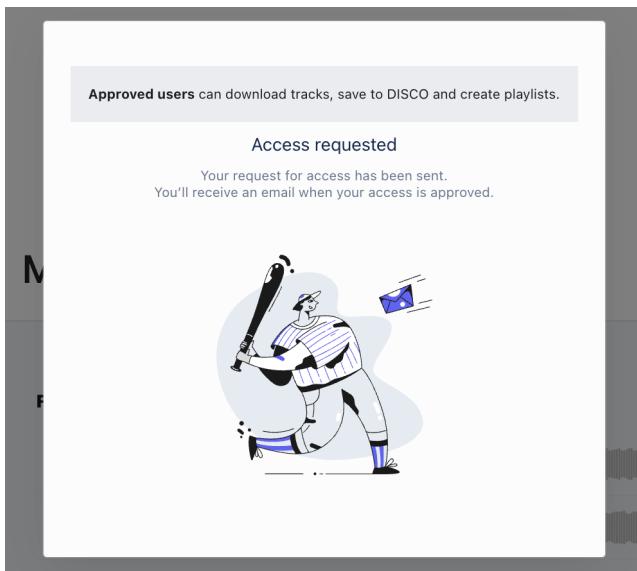
Copy URL

If you share this link, recipients can log in if you've invited them, or they can request access via the Catalog.

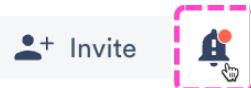
Viewing access requests

When someone requests access to your Catalog, a few things will happen:

- the requester will see this message



- the user in your DISCO who created the Catalog will get a notification in-app



- the requester's name will appear in your **Clients** list in your **Catalog Settings** with the status **Pending**

Clients

Invite clients

Search

NAME	EMAIL	STATUS	ACTIONS
Jay	info@paint.com	PENDING	...

Approving, rejecting, and removing access

To approve or reject access:

- From the **Catalog Settings** page, under **Clients & Promotion**, select **Clients**.
- From the **Clients** list, locate the Client with the **Pending** status.
- Open the **Actions menu (…)** and select the appropriate option: **Approve, Reject, or Delete.**

CATALOG SETTINGS

My Catalog PRIMARY

LIVE View Catalog

Clients

Invite clients

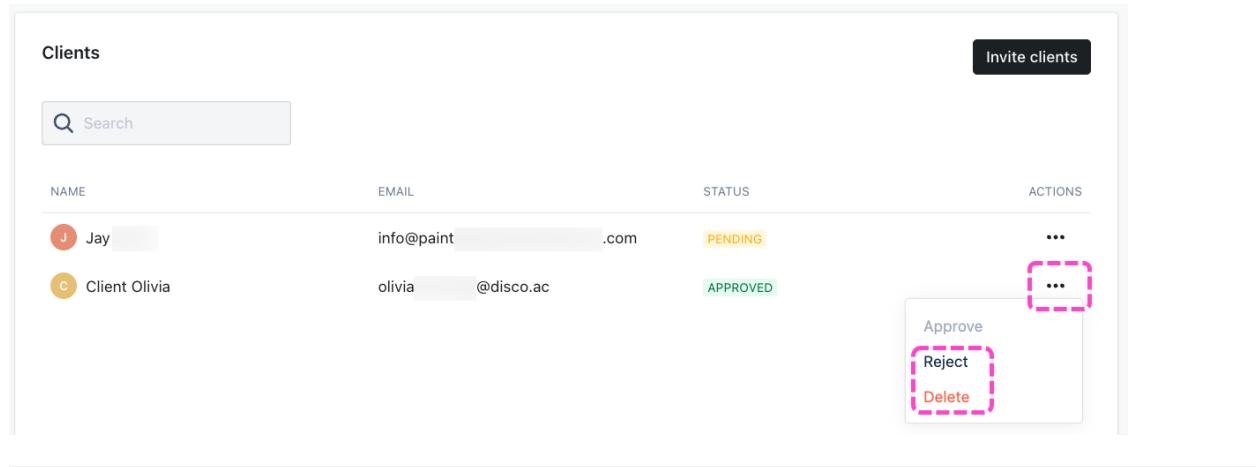
Search

NAME	EMAIL	STATUS	ACTIONS
Jay	info@paint.com	PENDING	...
Client Olivia	olivia@disco.ac	APPROVED	Approve Reject Delete

- The **Status** for that Client will change from **Pending** to either **Approved** or **Rejected**.

To remove previously approved access:

Open the **Actions menu (…)** and select **Reject** or **Delete**.



NAME	EMAIL	STATUS	ACTIONS
Jay	info@paint.com	PENDING	...
Client Olivia	olivia@disco.ac	APPROVED	...

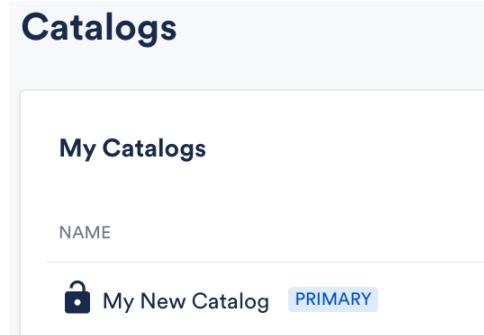
Primary Catalogs

With **Primary Catalogs**, clients and supervisors can find your music more easily. While you may need multiple Catalogs, your Primary Catalog is designed to be the best holistic representation of your music.

At a glance

In order for your Catalog to be visible to music supervisors in DISCO, it must be [set as the Primary Catalog](#) and [opted in for Easy access](#).

DISCO automatically assigns a Primary Catalog for you, but you can change this if you like.



NAME	STATUS
My New Catalog	PRIMARY

Setting a Primary Catalog

1. From the left sidebar of your DISCO, select **Catalogs**.
2. From the **Catalogs** page, open the **Actions menu (…)** for the desired Catalog and select **Set as primary Catalog**.

My Catalogs

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
 My Catalog PRIMARY	3	416	<input checked="" type="checkbox"/>		...
 Soft and Furious Catalog	0	33	<input checked="" type="checkbox"/>		...
 My New Catalog	2	12	<input checked="" type="checkbox"/>		



3. Your Primary Catalog will move to the top of the list and have a **PRIMARY** label.

My Catalogs

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
 My New Catalog PRIMARY	2	12	<input checked="" type="checkbox"/>		...
 Soft and Furious Catalog	0	33	<input checked="" type="checkbox"/>		...
 My Catalog	3	416	<input checked="" type="checkbox"/>		...

Best Practices

First, we recommend opting in your Primary Catalog for easy access, and allowing your Primary Catalog to be viewed without requiring a login.

You can set both of these from the **Catalog Settings**:

1. From the left sidebar, select **Catalogs**.
2. From the **Catalogs** page, open the **Actions menu (…)** for your Primary Catalog and select **Manage**.

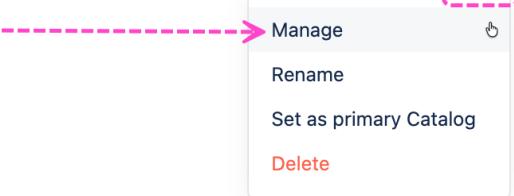
Catalogs

Help & Getting Started

Create new Catalog

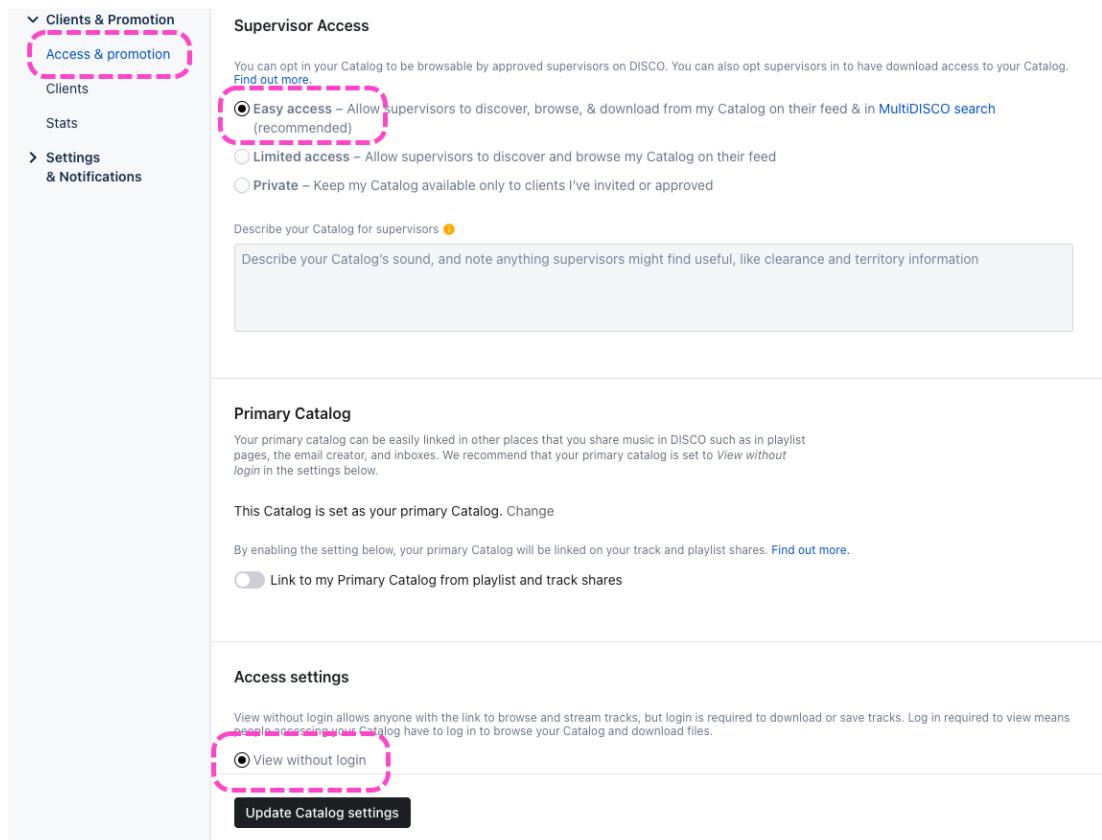
My Catalogs

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
 My Catalog	2	10	<input checked="" type="checkbox"/>		



3. On the **Catalog Settings** page, under **Access & promotion**, select these radio buttons:

- **Easy access** (under **Supervisor Access**)
- **View without login** (under **Access settings**)



Supervisor Access

You can opt in your Catalog to be browsable by approved supervisors on DISCO. You can also opt supervisors in to have download access to your Catalog. [Find out more.](#)

Easy access – Allow supervisors to discover, browse, & download from my Catalog on their feed & in [MultiDISCO search](#)

Limited access – Allow supervisors to discover and browse my Catalog on their feed

Private – Keep my Catalog available only to clients I've invited or approved

Describe your Catalog for supervisors [?](#)

Describe your Catalog's sound, and note anything supervisors might find useful, like clearance and territory information

Primary Catalog

Your primary catalog can be easily linked in other places that you share music in DISCO such as in playlist pages, the email creator, and inboxes. We recommend that your primary catalog is set to *View without login* in the settings below.

This Catalog is set as your primary Catalog. Change

By enabling the setting below, your primary Catalog will be linked on your track and playlist shares. [Find out more.](#)

Link to my Primary Catalog from playlist and track shares

Access settings

View without login allows anyone with the link to browse and stream tracks, but login is required to download or save tracks. Log in required to view means [non-logged-in users](#) can't Catalog have to log in to browse your Catalog and download files.

View without login

Update Catalog settings

4. Click the **Update Catalog Settings** button.

Next, we recommend [linking your Primary Catalog to your business](#).

Linking your Primary Catalog to your business

Once your Primary Catalog has been set you'll have the option to link it to your business across DISCO.

At a glance

Once linked, the Playlists (including [Artist and Album Pages](#)) and Tracks that you share from DISCO will include a clickable link to your Primary Catalog, making it more easily accessible:

The image shows two screenshots illustrating the linking of a Primary Catalog. The top screenshot is a 'My Super Awesome Playlist' on a platform similar to Spotify. It lists seven tracks with download options. A pink dashed line points from the bottom-left 'Browse Catalog' link to the bottom-right 'Link to Primary Catalog' button on the artist page screenshot below. The bottom screenshot is an 'Artist Page' for 'Soft and Furious'. It features a play button, social media sharing icons, and a 'Browse Catalog' button. A pink dashed line points from the 'Browse Catalog' link in the top screenshot to the 'Browse Catalog' button in the bottom screenshot.

Linking your Primary Catalog

1. From the left sidebar, select **Catalogs**.
2. Open the **Actions** menu for your Primary Catalog and select **Manage**.
3. Under **Clients & Promotion > Access & promotion**, set the **Link to my Primary Catalog from playlist and track shares** toggle to **ON**.

CATALOG SETTINGS [Catalogs](#)

[Content](#) **My Catalog** PRIMARY

[Design](#)

[Clients & Promotion](#)

Access & promotion

[Clients](#)

[Stats](#)

[Settings & Notifications](#)

Supervisor Access

You can opt in your Catalog to be browsable by approved supervisors on DISCO. You can also opt supervisors in to have download access to your Catalog. [Find out more.](#)

Easy access – Allow supervisors to discover, browse, & download from my Catalog on their feed & in [MultiDISCO search](#) (recommended)

Limited access – Allow supervisors to discover and browse my Catalog on their feed

Private – Keep my Catalog available only to clients I've invited or approved

⚠ By setting a primary Catalog to private, you'll be limiting the discoverability of this Catalog. [Find out more.](#)

Primary Catalog

Your primary catalog can be easily linked in other places that you share music in DISCO such as in playlist pages, the email creator, and inboxes. We recommend that your primary catalog is set to *View without login* in the settings below.

This Catalog is set as your primary Catalog. Change

By enabling the setting below, your primary Catalog will be linked on your track and playlist shares. [Find out more.](#)

Link to my Primary Catalog from playlist and track shares

Update Catalog settings

4. Click the **Update Catalog settings** button.

Recommended image specifications for DISCO Catalogs, Artist Pages, and Album Pages

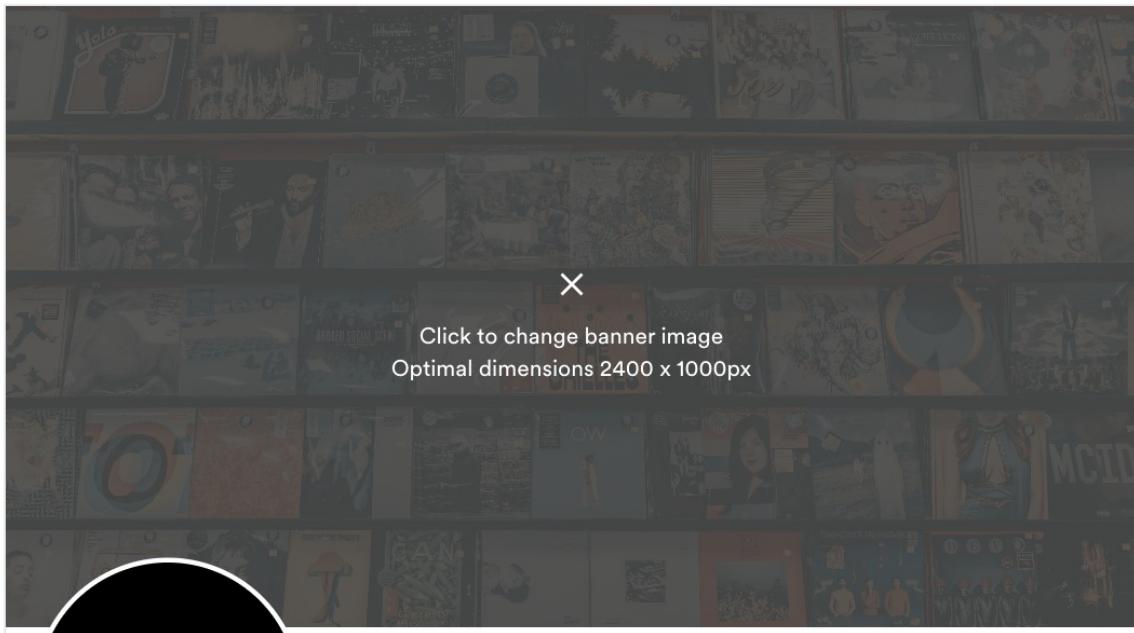
For DISCO Catalogs

- **Home page logo:** 320 by 320 pixels



- **Home page main banner image:** 2400 by 1000 pixels

Catalog design

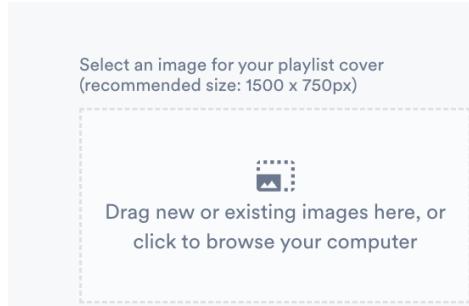


- **Playlist cover image:** 1500 by 750 pixels

Playlist design

Choose design view for playlist

- Default
- Choose a color
- Choose an image



Example Catalog home page:

For Artist and Album Pages

Click on the **Image recommendations** link:

Hero info

Artist image

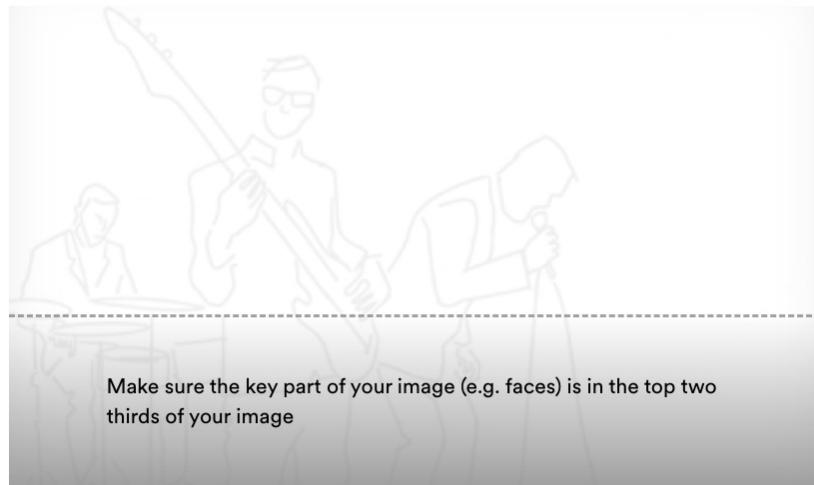
Image recommendations



Artist image (landscape, minimum 2000 px wide)

Image recommendations

X



- File format: jpeg or png

When uploading an image for an [Artist or Album Page](#), use the following specifications:

- **Image Orientation:** Landscape
- **File Formats:** jpeg, png
- **Resolution:** minimum of 2000px wide
- **Positioning:** Keep the primary part of your image in the top 2/3 of the image

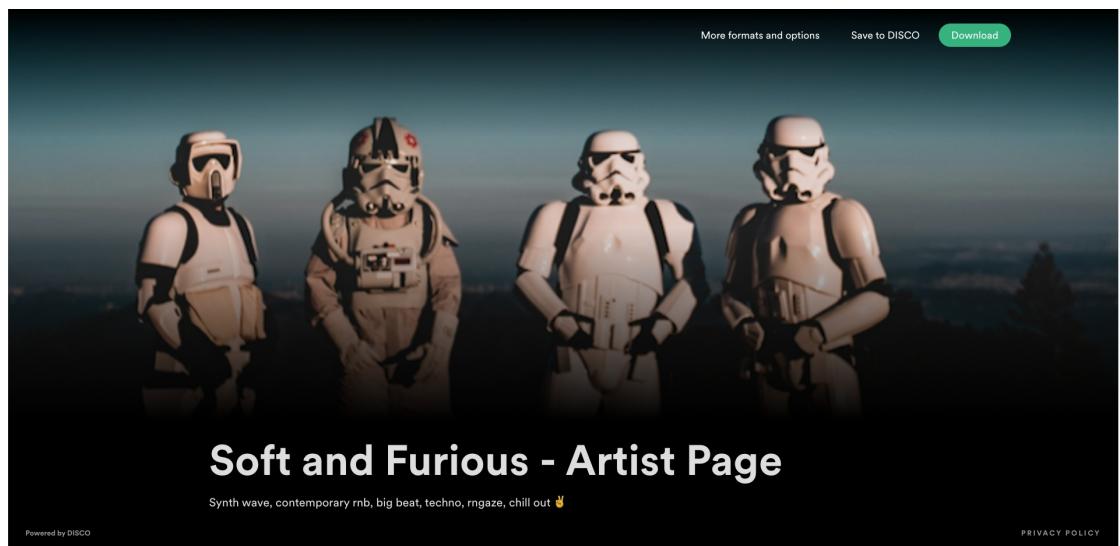
Example:

Edit image

X



Key parts of the image
should be kept above
this line



Logging in to a Catalog using Single sign-on (SSO)

If **Single sign-on (SSO)** is enabled on your DISCO, you can use it when logging in to your DISCO, and when logging in to a **DISCO Catalog**!

At a glance

Not all Catalogs will require a login to be viewed. This is dependent on the settings of each

individual Catalog. But, you may be required to log in at some point to either view the Catalog or to save and download Tracks from the Catalog.

When logging in to a Catalog, you will see two options:

- **Continue with DISCO account**
- **Sign in with SSO**

My Catalog

Approved users can download tracks, save to DISCO and create playlists.

D Continue with DISCO account

or

Sign in with SSO

Don't have an account? Create a free DISCO Catalog account

In this article, we will cover the **Sign in with SSO** option.

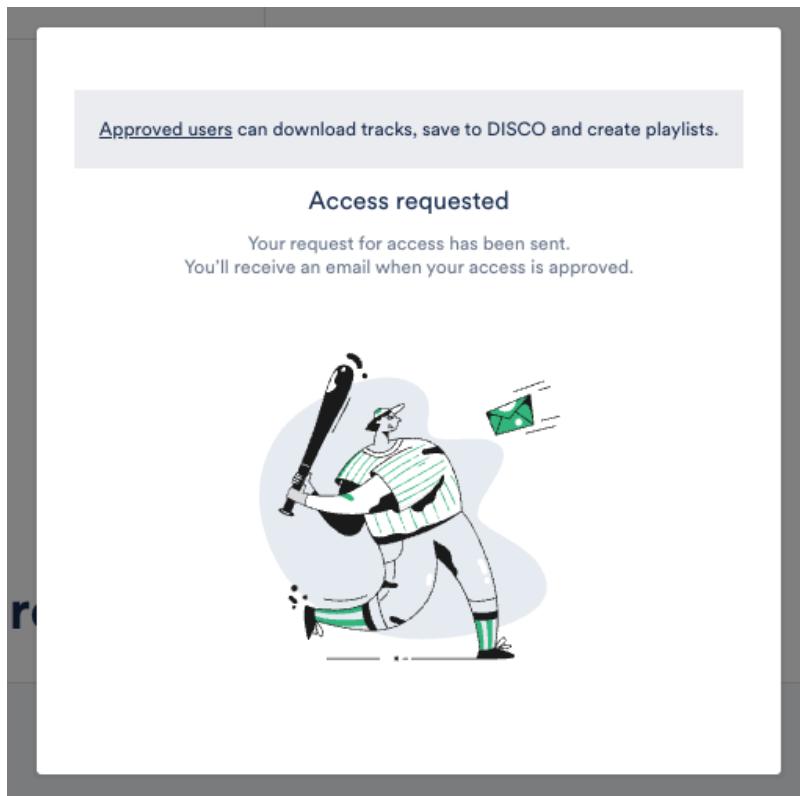
Note: If you don't have a DISCO account, you can choose this option: **Don't have an account? Create a free DISCO Catalog account**

Logging in using Single sign-on (SSO)

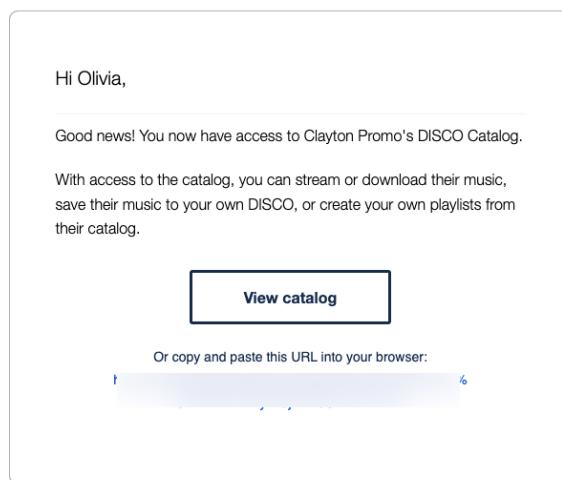
1. Open the link to the Catalog you would like to view.
2. Click the **Sign in with SSO** button.

Note: SSO must be enabled on your DISCO to use this option.

3. Enter your email address (that you use to log in to your DISCO using SSO).
4. Click the **Continue** button.
5. You will be redirected to a login page for your **SAML identity provider** (e.g. Okta, Auth0, etc).
6. Enter your credentials for that provider and complete the login.
7. You will be redirected back to the Catalog.
 - If you haven't been approved by the Catalog owner previously, you may see this **Access requested** message:



- Once you are approved by the Catalog owner, you will receive an email confirmation from support@disco.ac:



- You can now access the Catalog by clicking **View catalog** in the email, or pasting the URL into your browser.

Error Message: "SSO is not enabled for your DISCO."

SSO must be enabled on your DISCO before you can use the **Sign in with SSO** option.

If SSO is not enabled, and you attempt to use the **Sign in with SSO** option when logging in to a Catalog, this error message will appear:

Sign in to DISCO

[Sign in with SSO](#)

Your email

my@email.com

[Continue](#)

 SSO is not enabled for your DISCO.

[Back to Sign in](#)

If you would like to start using SSO, you can [send a request to our Support team](#).

In the meantime, you can click **Back to Sign in** and choose another option.

Sign in to DISCO

[Sign in with SSO](#)

Your email

my@email.com

[Continue](#)

 SSO is not enabled for your DISCO.

[Back to Sign in](#)

Requesting SSO to be enabled on your DISCO

[Contact our Support team](#) to request that SSO be enabled on your DISCO.

Once enabled, you will have the option to use SSO both when logging in to your DISCO, and when logging in to any Catalogs when necessary.

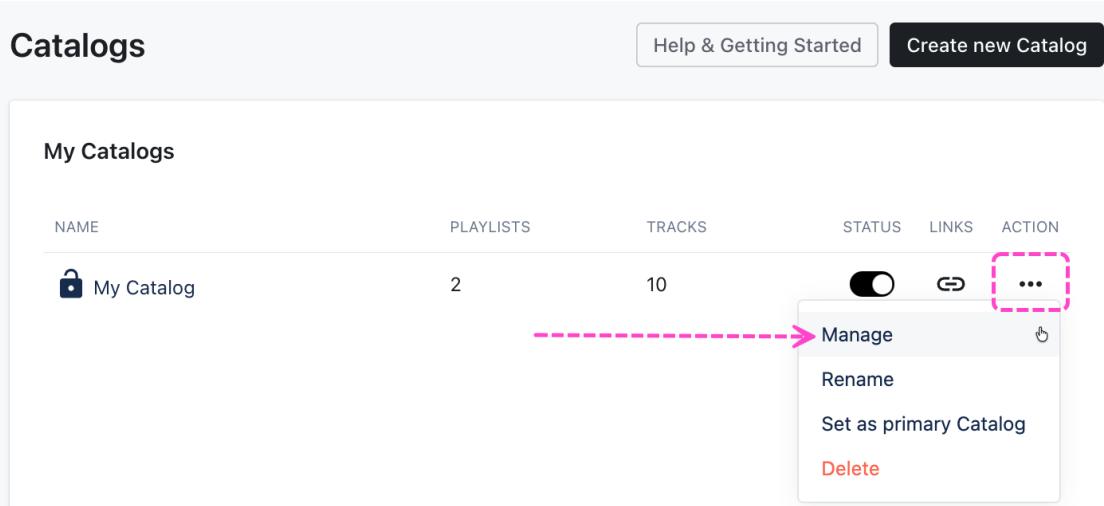
Enabling license request forms on your Catalog

You can enable a **licensing request form** on your DISCO Catalog to directly source inquiries from potential licensors of your music in a quick, streamlined format.

At a glance

The license request form can be enabled from the **Catalog Settings** page.

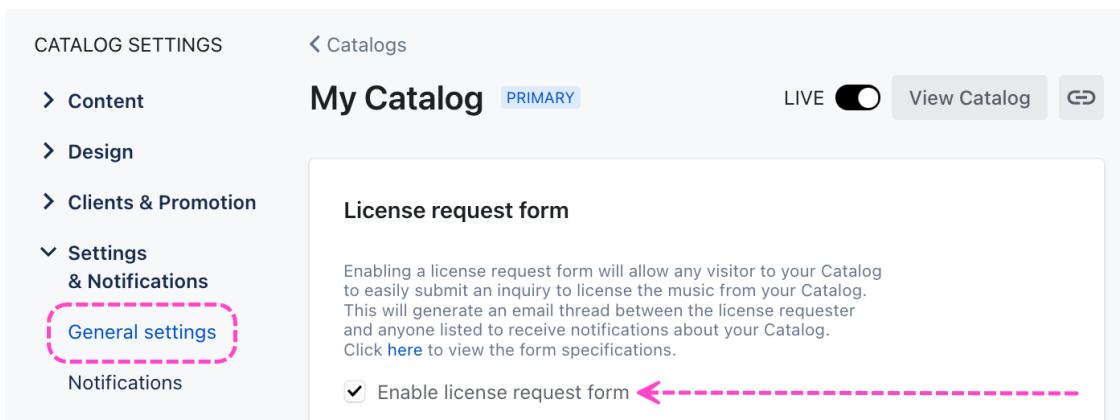
1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, open the **Actions menu** (⋯) to the right of the desired Catalog and select **Manage**.



The screenshot shows the 'Catalogs' page with a table titled 'My Catalogs'. The first row is 'My Catalog', which has 2 playlists and 10 tracks. To the right of this row is a 'Manage' button, which is highlighted with a dashed pink box and a pink arrow pointing to it. A dropdown menu is open from this button, listing: 'Manage' (highlighted with a pink arrow), 'Rename', 'Set as primary Catalog', and 'Delete'.

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
My Catalog	2	10	<input type="checkbox"/>	View Catalog	...

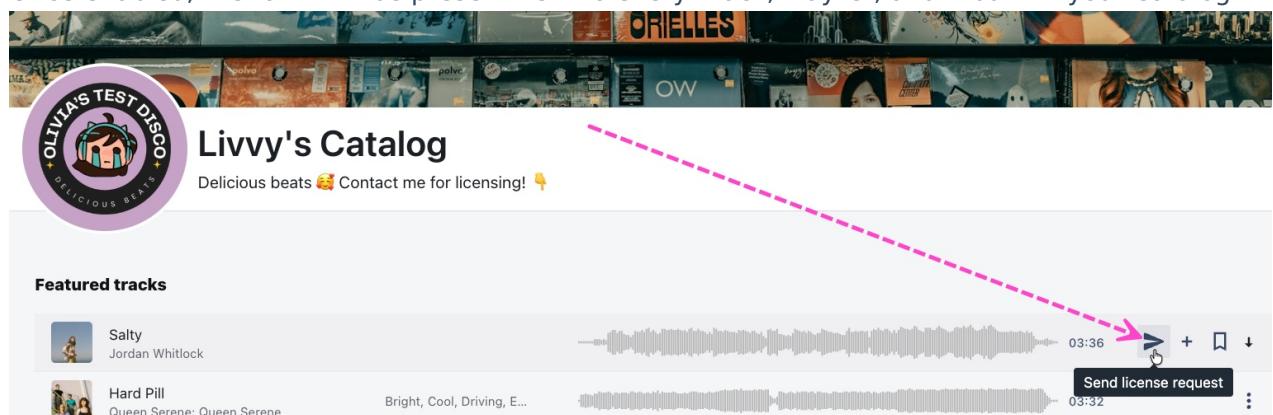
3. From the **Catalog Settings** page, under **Settings & Notifications**, select **General settings**.
4. Check the box to **Enable licensing request form**.



The screenshot shows the 'Catalog Settings' page for 'My Catalog'. On the left, there's a sidebar with 'Content', 'Design', 'Clients & Promotion', 'Settings & Notifications' (which is expanded), and 'General settings' (which is highlighted with a dashed pink box). The main area shows 'My Catalog' (PRIMARY) with a 'LIVE' switch (on), a 'View Catalog' button, and a 'Link' button. Below this is a 'License request form' section with a description and a checked checkbox for 'Enable license request form'.

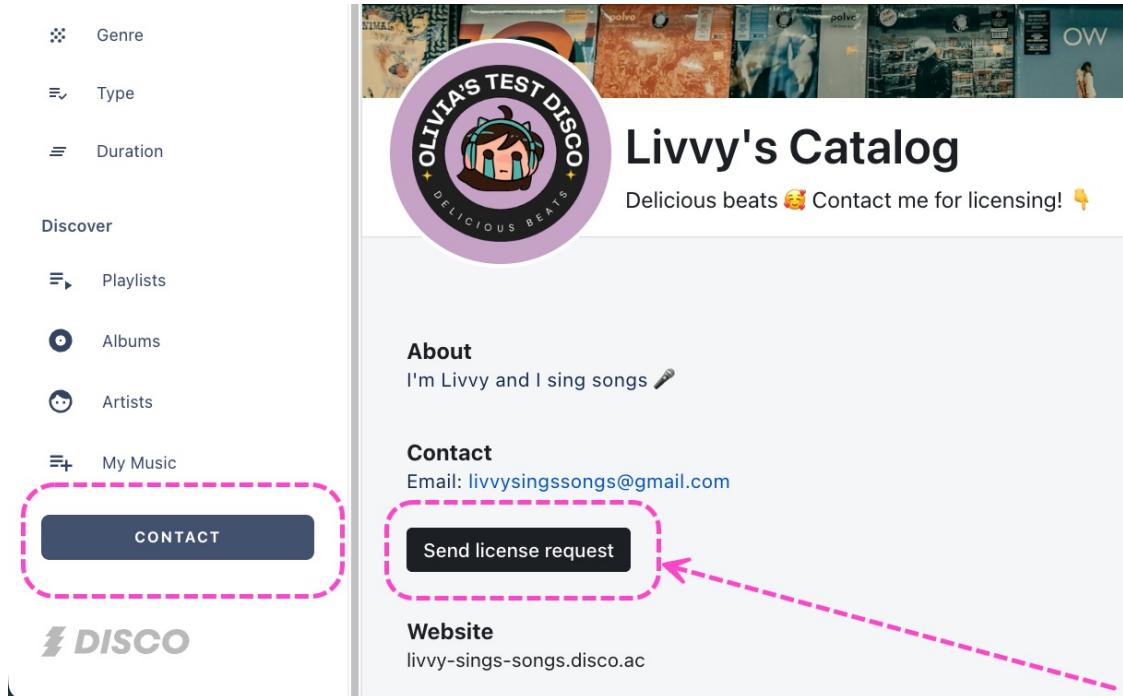
How the form appears on your Catalog

Once enabled, the form will be present next to every Track, Playlist, and Album in your Catalog:



The screenshot shows a catalog page for 'Livvy's Catalog'. It features a purple circular profile picture with a cartoon character and the text 'OLIVIA'S TEST DISCO DELICIOUS BEATS'. Below the profile picture is the catalog name 'Livvy's Catalog' and a message 'Delicious beats 🎉 Contact me for licensing! 🎉'. A pink dashed arrow points from the 'Send license request' button in the catalog footer to the license request form on the catalog page. The catalog page also shows 'Featured tracks' with tracks like 'Salty' by Jordan Whitlock and 'Hard Pill' by Queen Serene.

It will also be present on the **Contact** page of your Catalog:



❖ Genre

≡ Type

≡ Duration

Discover

≡ Playlists

● Albums

ouser Artists

≡+ My Music

CONTACT

Send license request

DISCO

Livvy's Catalog

Delicious beats 😊 Contact me for licensing! 🌟

About
I'm Livvy and I sing songs 🎵

Contact
Email: livvysingssongs@gmail.com

Website
livvy-sings-songs.disco.ac

Licensing form fields and options

The form looks like this:

Send license request ×

This will send a license request to the catalog owner(s) and instantly notify them.

Name *

Project Type *

Project Name

Budget

Duration

Additional info

Cancel Send

The fields and options include:

- **Name*** - The requester's name. Will be auto-populated if the requester has a DISCO account.
- **Project Type*** - To specify what the requester plans to use this content for. Drop-down options include: **Feature Film, TV Show, Commercial, Other content**
- **Project Name** - Optional.

- **Budget** - Optional. Drop-down options include: **<1k, 1-5k, 5-10k, 10k+**
- **Duration** - Optional. The duration of the Track the requester is asking to license. Drop-down options include: **0-:30, :30-1:00, 1:00-1:30, 1:30-2:00, Full Track**
- **Additional Info** - Optional. Sample text: scene description, please include if it contains explicit content, etc.

**Indicates a required field.*

Managing licensing form submissions

After a form is submitted, depending on your [Catalog Notification Settings](#), you may receive in-app notifications and email notifications with the licensing requests.

You can use the **Reply** button in email notifications to start a conversation with the requester.

Licensing Request from Olivia Disco -
olivia [REDACTED] @disco.ac

You have received a licensing request from **Olivia Disco** ([olivia](#) [REDACTED] [@disco.ac](#)) via your DISCO Catalog '[My Catalog](#)'.

Project Type: Commercial

Project Title: Sneaker Commercial

Budget: 1k-5k

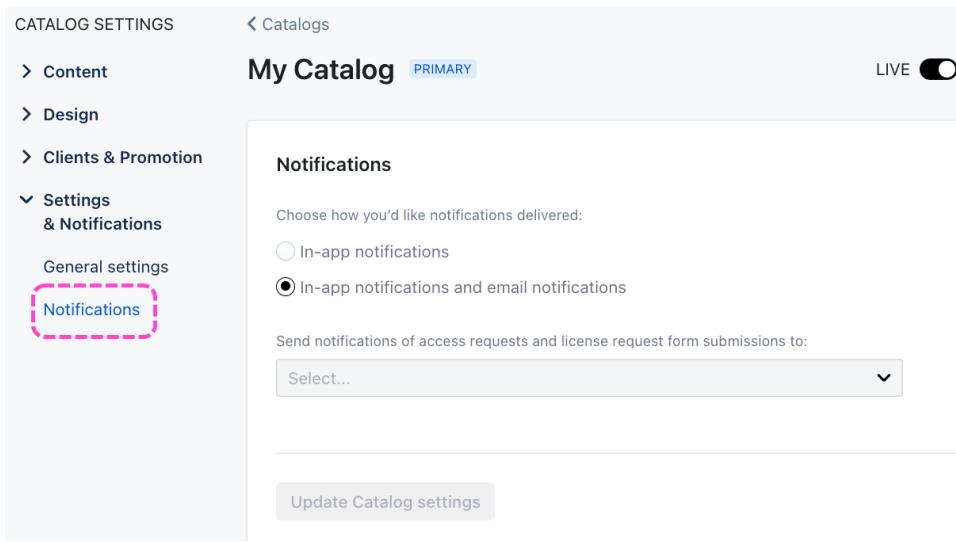
Duration: 1:00 - 1:30

Additional Info: I'd like to use a portion of this track for a sneaker commercial, specifically the part where the actor is running through a field and we zoom in on the sneakers.

Managing Catalog Notification Settings

You can change how you'd like Catalog access request and licensing form submission notifications to be delivered, and who in your DISCO should receive them.

1. From the **Catalog Settings** page, under **Settings & Notifications**, select **Notifications**.
2. Choose one of the radio buttons: **In-app notifications**, or **In-app notifications and email notifications**.
3. *Optional:* Select users from your DISCO in the drop-down to determine who should receive notifications.
4. Click the **Update Catalog settings button**.



CATALOG SETTINGS

Content

Design

Clients & Promotion

Settings & Notifications

General settings

Notifications

My Catalog PRIMARY

LIVE

Notifications

Choose how you'd like notifications delivered:

In-app notifications

In-app notifications and email notifications

Send notifications of access requests and license request form submissions to:

Select...

Update Catalog settings

Setting up a custom domain for your Catalog

Users who have [our Discovery Suite](#) added to their base plan and use [DISCO Catalogs](#) have the option to set up a custom domain for their Catalog.

At a glance

Each DISCO can have up to three custom domains configured for their Catalog.

This is a three-part process that involves adding CNAME records that we provide to your domain's DNS (Domain Name Service) configuration.

- [Part 1: Requesting CNAME Records](#)
- [Part 2: Adding CNAME Records](#)
- [Part 3: Contacting DISCO Support and waiting for confirmation](#)

Note: *This process is quite technical and requires that you have access to your DNS (Domain Name Service) provider's control panel. Your DNS provider may be your webhost, domain registrar, or a third party (such as CloudFlare).*

If you're unsure, we suggest reaching out to your webhost directly. If you don't have access to your DNS provider's control panel or you're not sure if you have access, contact your webmaster or a member of your IT team.

If you have any questions about this process, don't hesitate to contact our Support team.

Step-by-step guide

Part 1: Requesting CNAME Records

1. Fill out [this form](#) to request the necessary CNAME records.
2. You can either set up your DISCO Catalog as a subdomain (e.g. catalog.great-music.com) or you can setup your DISCO Catalog URL as your primary domain (e.g. www.great-music.com).

Notes:

- If you set up your DISCO Catalog as your primary domain, you will not be able to use the domain for anything else.
- Subdirectories like great-music.com/catalog are not currently supported.

3. Once you've submitted the form and our Support team has received the request, we will generate the necessary records and email them to you along with this guide. Requests are added to a queue, so please note it might take some time before your domain is processed.

Part 2: Adding CNAME Records

The process for adding CNAME records varies depending on which DNS provider you use. We suggest checking your DNS provider's documentation or contacting their support team for specific instructions. You can also find links to the relevant documentation for a few common DNS providers at the bottom of this page.

1. Log into your DNS provider's control panel.
2. Locate the area of where you update DNS records. The name of the area varies by provider; it may be called DNS Manager, Zone Editor, Domain Manager, or something similar.
3. Create two CNAME records using the "Names" and "Values" provided to you. You can find examples of CNAME records for your reference below.

Example CNAME records:

NAME	Value
_214j14833d54d8a.catalog.great-music.com	_ea23351814889.3asdjiu.acm-validations.net
catalog.great-music.com	cat3315.cat.disco.ac

Note for Cloudflare users: When adding CNAME records, make sure that you turn off the "Cloudflare Proxy" setting for the CNAME records that you're adding. Refer to their documentation for more information.

Part 3: Contact DISCO Support & Wait For Confirmation

After adding your CNAME records, [contact our Support team](#) so that we can initiate the final steps. Once complete, we will reach out and let you know when your custom domain is live.

After your custom domain has gone live, the original DISCO domain (e.g. <https://great-music.disco.ac/lib/123456789>) will still work. This also means that while you are waiting for your custom domain, you can continue to send invites to your Catalog using the link to the original DISCO domain □

DNS Provider-Specific Documentation

Here is a list of documentation on adding DNS records for a few of the more popular DNS providers:

- [CloudFlare](#)
 - [HostGator](#)
 - [Amazon Web Services](#)
 - [Namecheap](#)
 - [Dreamhost](#)
 - [GoDaddy](#)
 - [Google Domains](#)
 - [Hover](#)
 - [Squarespace](#)
-

Enabling Easy access to make your Catalog discoverable by music supervisors on DISCO

The **Easy access** setting for **DISCO Catalogs** helps to simplify the experience for music supervisors to discover and utilize your Tracks!

At a glance

This setting is only applicable to your **Primary Catalog**.

How do music supervisors find my Primary Catalog?

Music supervisors find Catalogs using special features we developed specifically for them: **Discover Music** and [MultiDISCO Search](#).

More specifically, they use these special features to browse and search for Catalogs (and the Tracks within them) across DISCO.

How do I make my Primary Catalog visible to music supervisors on DISCO?

First, [your Catalog must be published](#) and [set as your Primary Catalog](#). Next, you'll need to [opt in](#) your Primary Catalog by enabling the **Easy access** setting.

Enabling Easy access to opt in your Primary Catalog

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.

- From the **Catalogs** page, open the **Actions menu (⋯)** to the right of the your Primary Catalog and select **Manage**.

Catalogs

Help & Getting Started Create new Catalog

My Catalogs

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
My Catalog	2	10	<input type="checkbox"/>		...

Manage

Rename

Set as primary Catalog

Delete

- From the **Catalog Settings** page, under **Clients & Promotion**, select **Access & promotion**.

- Under **Supervisor Access**, select **Easy access**.

Clients & Promotion

Access & promotion

Clients

Stats

Settings & Notifications

Supervisor Access

You can opt in your Catalog to be browsable by approved supervisors on DISCO. You can also opt supervisors in to have download access to your Catalog. [Find out more.](#)

Easy access – Allow supervisors to discover, browse, & download from my Catalog on their feed & in [MultiDISCO search](#)

Limited access – Allow supervisors to discover and browse my Catalog on their feed

Private – Keep my Catalog available only to clients I've invited or approved

Describe your Catalog for supervisors

Describe your Catalog's sound, and note anything supervisors might find useful, like clearance and territory information

Stats for opted-in Easy access Catalogs

How it works

You'll receive stats when a supervisor opens, streams, or saves a track from your Primary Catalog that has appeared in their search.

However, to protect their privacy, their activity in the **Stats** will remain anonymous, so you'll only see which company they are accessing your Primary Catalog from, not their name or email. It will look something like this: `[Company Name] - Supervisor`.

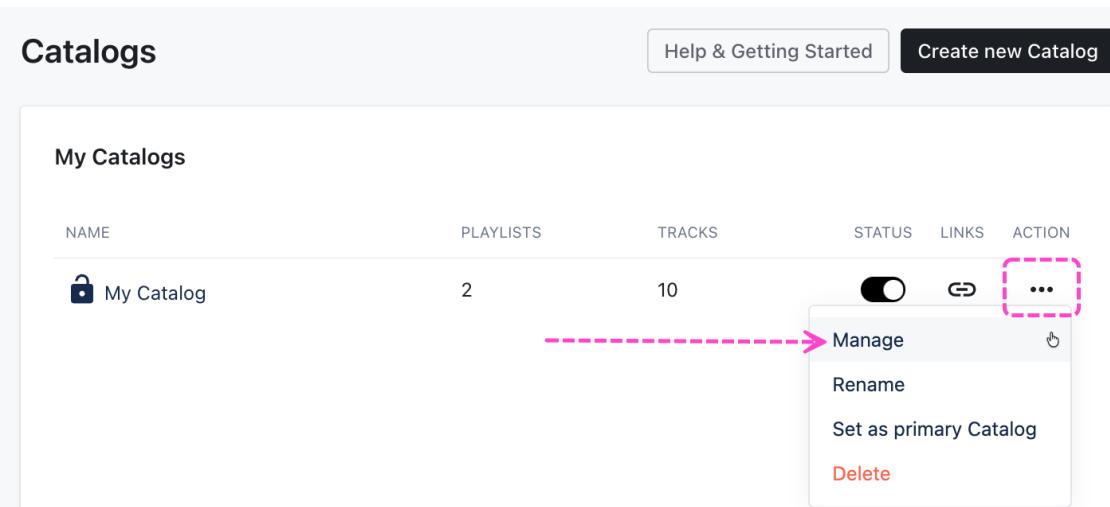
Most active users

USER	SESSIONS
Anonymous user	19
client @gmail.com	3
Olivia	2
Hugh	1
Marc	1
Michael	1
Jon	1
Jennifer	1
Paul	1
Mixtillery - Supervisor	1

Note: If a supervisor has already accepted an invitation to your Primary Catalog, or is later invited to it, their regular contact info will be displayed here.

Viewing your Catalog Stats

1. On the left sidebar of your DISCO, under **Discovery Suite**, select **Catalogs**.
2. From the **Catalogs** page, open the **Actions menu (…)** to the right of the desired Catalog and select **Manage**.



The screenshot shows the 'Catalogs' page with a table titled 'My Catalogs'. The table has columns: NAME, PLAYLISTS, TRACKS, STATUS, LINKS, and ACTION. A row for 'My Catalog' is shown with 2 playlists and 10 tracks. To the right of the row is an 'Actions menu (…)' button, which is highlighted with a pink dashed box and a pink arrow pointing to it. A context menu is open, also highlighted with a pink dashed box, containing the following options: Manage (selected), Rename, Set as primary Catalog, and Delete.

NAME	PLAYLISTS	TRACKS	STATUS	LINKS	ACTION
My Catalog	2	10	<input checked="" type="checkbox"/>	...	Manage Rename Set as primary Catalog Delete

3. From the **Catalog Settings** page, under **Clients & Promotion**, select **Stats**.

CATALOG SETTINGS

Content

Design

Clients & Promotion

Access & promotion

Clients

Stats

Settings & Notifications

My Catalog PRIMARY

LIVE View Catalog

Stats

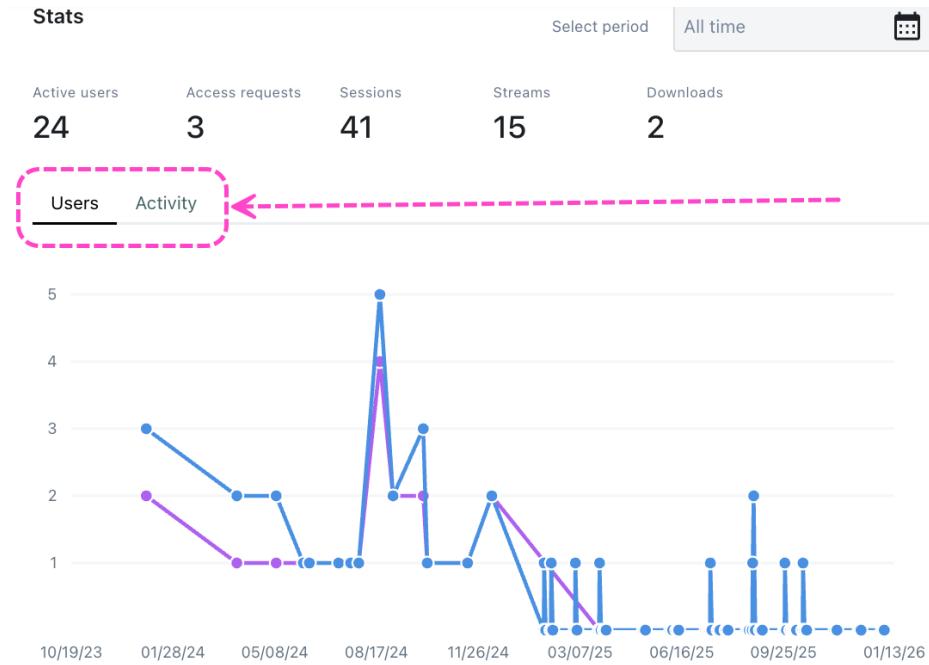
Select period All time

Active users Access requests Sessions Streams Downloads

24 3 41 15 2

Users Activity

4. Here you can see a breakdown of **Users** and **Activity**.



Easy access Catalogs (for music supervisors)

With the **Easy access** setting, users with a **Primary DISCO Catalog** can set their Primary Catalogs to allow login/download access to any vetted music supervisor on DISCO with no invite or approval process needed!

At a glance

We built this feature to make it easier for supervisors to find great music through Catalogs and download Tracks or save them to their DISCO (using the **Save to DISCO** button). This helps speed up the process of pitching and using Tracks when on a tight timeline.

Allow supervisors to access my Catalog

You can opt in your Catalog to be browsable by approved supervisors on DISCO. You can also opt supervisors in to have download access to your Catalog. [Find out more.](#)

- Private** – Keep my Catalog available only to clients I've invited or approved
- Limited access** – Allow supervisors to discover and browse my Catalog on their feed
- Easy access** – Allow supervisors to discover, browse, and download from my Catalog on their feed (recommended)

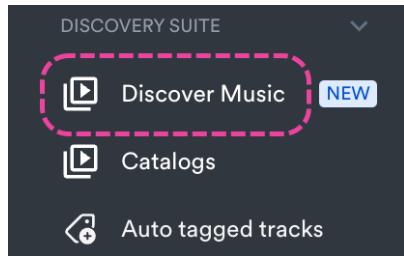
Describe your Catalog for supervisors [?](#)

Describe your Catalog's sound, and note anything supervisors might find useful, like clearance and territory information

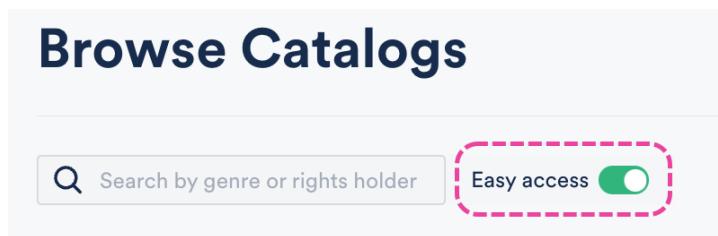
By default, Catalogs are *not* set to Easy access. New Catalogs will still be set to 'Private' by default and existing Catalogs will retain their current settings. Catalog owners must [enable the Easy access setting manually](#).

Using Discover Music to browse Easy access Catalogs

Supervisors on DISCO have access to a tool in their Discovery Suite called **Discover Music**.



On the Discover Music page, there is a section to **Browse Catalogs** which includes an **Easy access** toggle. Set this toggle to **ON** to browse through a feed of all Primary Catalogs on DISCO that have **Easy access** enabled, plus any others that you've been invited to or been approved to access.



Privacy and security

To protect supervisor privacy, supervisors accessing Catalogs under **Easy access** permissions will *not** be listed by name or email in the Catalog owner's **Clients** list or **Stats** in their **Catalog Settings**. Instead, they'll appear as `[Company Name] - Supervisor`.

However, if the supervisor was already [invited to the Catalog](#) previously or has requested access to a Catalog, they'll appear as normal with their name and email.

Important: This means that previous activity within the Catalog will be associated back to the supervisor's real identity as a Client of the Catalog.

Example - Catalog Clients list (anonymized)

Clients

Invite clients

Search

NAME	EMAIL	STATUS	ACTIONS
 Mixtапery - Supervisor		PRE-APPROVED SUPERVISOR	...

Example - Catalog Stats (anonymized)

Most active users

USER	SESSIONS
Anonymous user	19
client @gmail.com	3
Olivia	2
Hugh	1
Marc	1
Michael	1
Jon	1
Jennifer	1
Paul	1
 Mixtапery - Supervisor	1

Opting out of the easy access group

Supervisors can opt out of being in the easy access group. To do this:

1. Go to your **Discover Music** page.
2. On the top-right corner of the page (next to the **Create new Catalog** button), open the **ellipses menu (…)**.
3. Select **Opt out of easy access**.

Browse Catalogs

Search by genre or rights holder

Easy access

Create new Catalog

...

Give feedback

Opt out of easy access

FAQ

[FAQ's](#)