

Searching Within Your DISCO

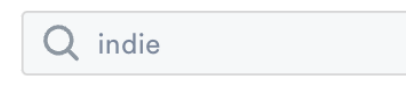
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Searching in your DISCO

All the metadata fields that DISCO displays, including [Internal](#) and [Client Notes](#), are searchable.

At a glance

There are a few different types of searches in DISCO. All searches begin with the search bar at the top of your DISCO.



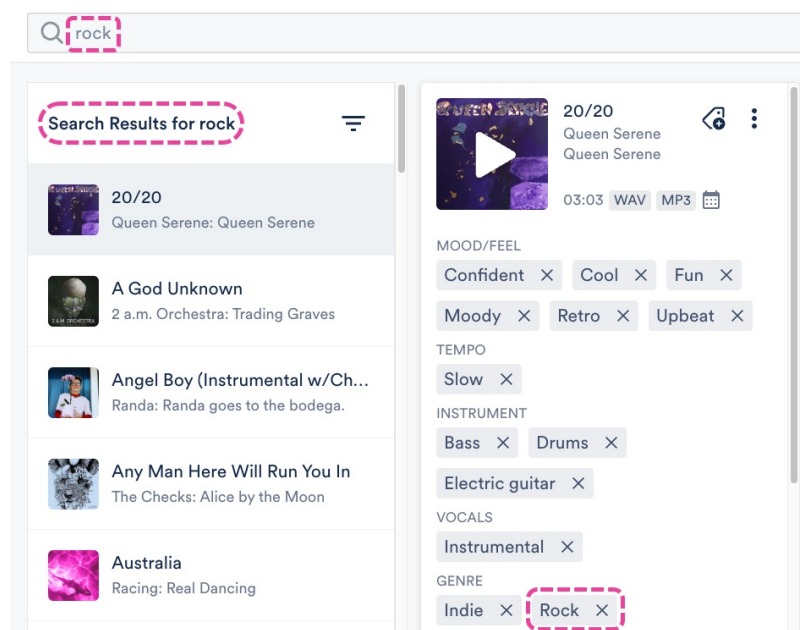
Users on all DISCO plans can use the **basic** and **advanced** search options to search content within their own DISCO.

Users with our [Discovery Suite add-on](#) also have access to [Similarity Search](#).

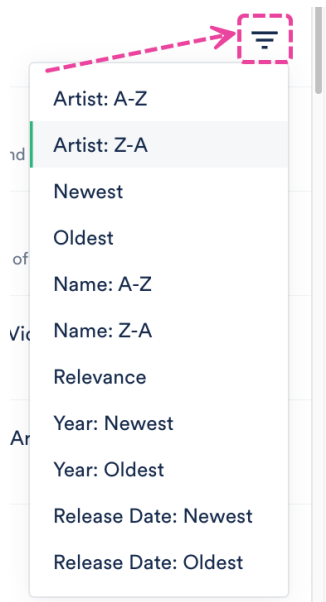
Users on music supervisor plans also have access to [MultiDISCO Search](#).

Basic Search

Enter search term(s) in the search bar at the top of your DISCO. This will search through and yield results from your Track metadata, plus Internal and Client Notes.



You can sort these results by **Artist**, **Newest**, **Oldest**, **Name**, **Relevance**, **Year**, and **Release Date**.



Advanced Search

With advanced search, you can narrow down your search even more by adding filters. You can enter a keyword and then add filters, or use the filters alone.

Click the arrow to the right of the search bar to open the advanced search:

A screenshot of the advanced search interface. At the top is a search bar with the placeholder text "Search by keyword or YouTube URL". To the right of the search bar is a close button (X) and a dropdown arrow. A dashed pink arrow points from the dropdown arrow to the "Filter by" section. The "Filter by" section has a dropdown menu set to "Album" and a text input field. Below this are sections for "Playlist tags", "Track tags", and "Time", each with a "Select tags" button and a dropdown arrow. The "Time" section also has a calendar icon. Below these is a "Groups" section with a "Select groups" button and a dropdown arrow. At the bottom is a "Show" section with radio buttons for "All", "Tracks" (which is selected), "Playlists", "Albums", and "Artists". Below the "Show" section is a "Duration" section with a range slider from "0:00" to "∞". At the bottom right are "Cancel" and "Show results" buttons.

Note: The search bar in this screenshot says "Search by keyword or YouTube URL" because this account has access to Similarity Search via the Discovery Suite add-on. If you do not have Discovery Suite, yours will just say "Search by keyword."

Metadata filters

The **Filter by** dropdown contains the following metadata filters:

- **Album**
- **Artist**
- **BPM**
- **Comment**
- **Composer**
- **Genre**
- **Grouping**
- **Lyrics**
- **Release Date**
- **Title**
- **Year**
- **Note**
- **Internal note**
- **Client note**

Once you add one of these filters, you will have the option to add more using the **plus +** icon, or remove it with the **x** icon.

Filter by

BPM ▼

is ▼

80

×

+

The **BPM**, **Year**, and **Release Date** filters have additional conditions you can choose from, including:

- **is**
- **is between**
- **is less than**
- **is more than**
- **is before**
- **is after**

Other filters

The remaining filters include:

- **Playlist Tags**
- **Track tags**
- **Time** (this is the date of upload)
- **Groups** (these include Inboxes, Channels, Folders, and Subfolders)

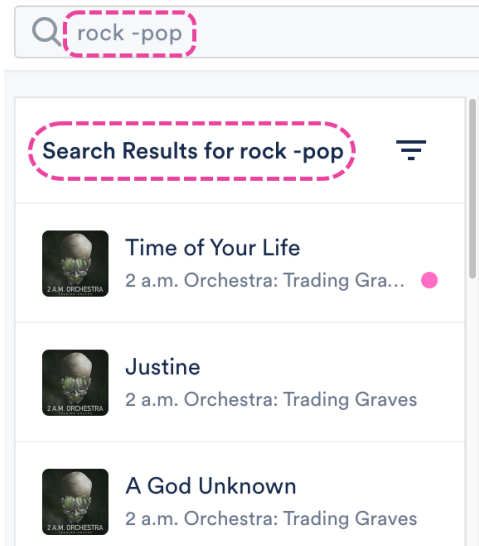
You can also choose what you'd like to see in your results: **Tracks**, **Playlists**, **Albums**, or **All**.

Excluding Search Results

You can exclude search terms from your results by using a **Boolean search**.

Example:

If you want to find Tracks in your DISCO with 'rock' in the metadata, but exclude tracks that also include 'pop', type in the term (e.g. 'rock') followed by a hyphen directly in front of (no space) the term you want to exclude (e.g. 'pop'). It should look like this: **rock -pop**



You can also exclude whole phrases by putting them in quotes.

Example:

rock -"2 a.m. Orchestra"

