

Customizing Playlists

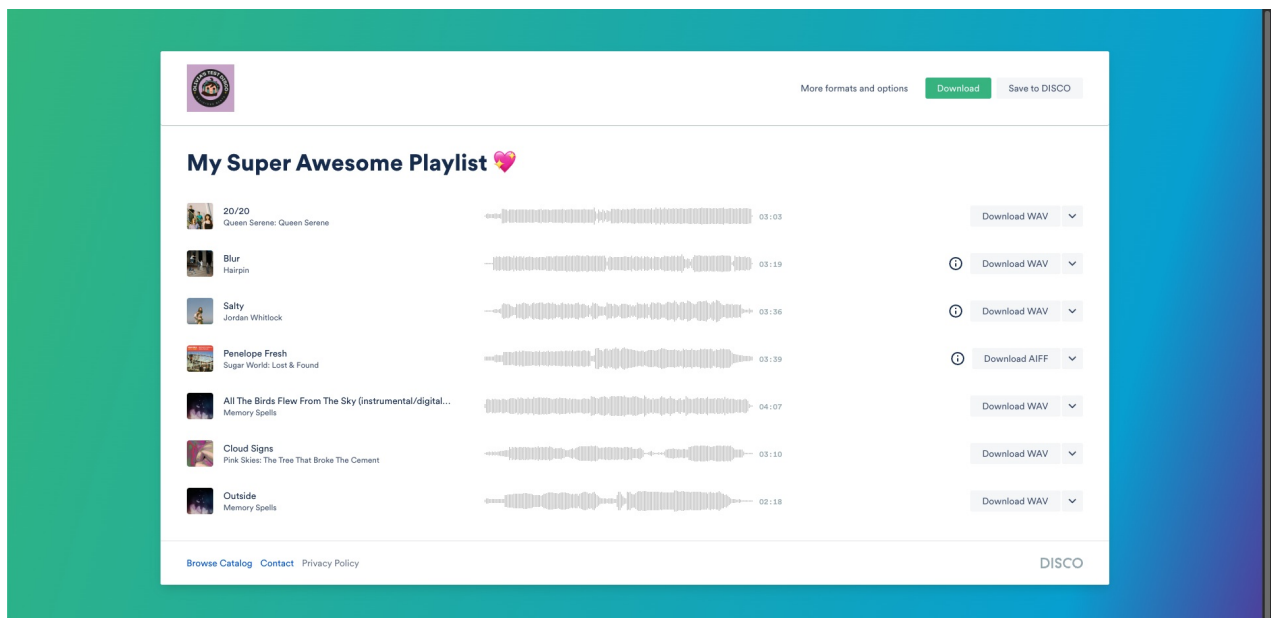
Last Modified on 03/07/2025 2:58 pm PST

Playlist Themes

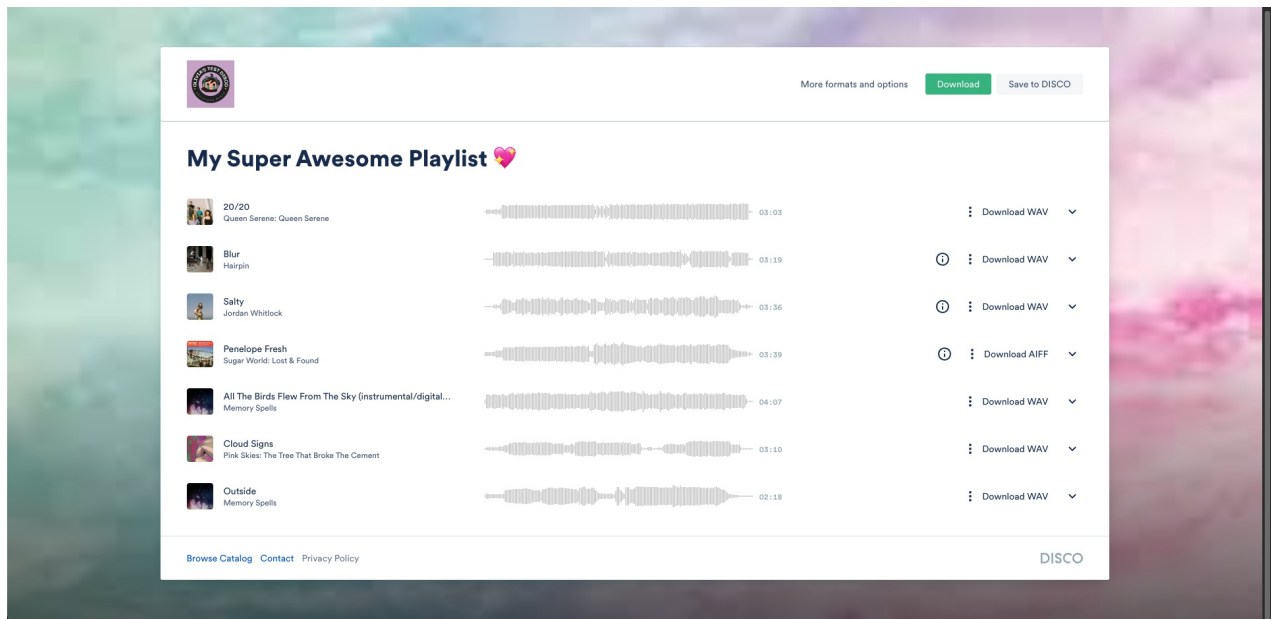
With Playlist **Themes**, you can customize the design of the Playlist Share Pages you send out from your DISCO. Themes are great for promo, such as when sending out an Album release, or if your business has multiple brands, labels, or Catalogs.

At a glance

By default, if you don't select a Theme for your Playlist, the Share Page will show your company logo and the default background:



Themes let you change the background, the logo, or both!



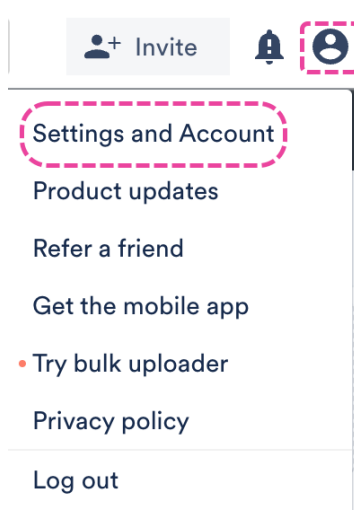
Creating a Theme

There are three ways to create a new theme:

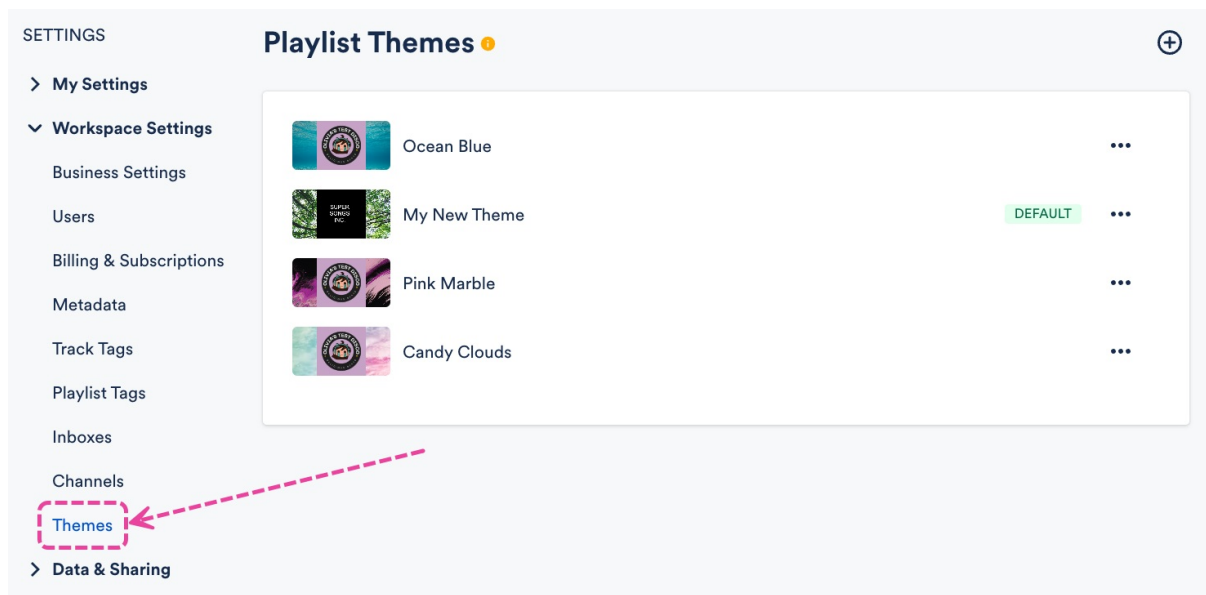
- from your account settings
- from Playlist Settings
- when editing your Playlist

From your account settings

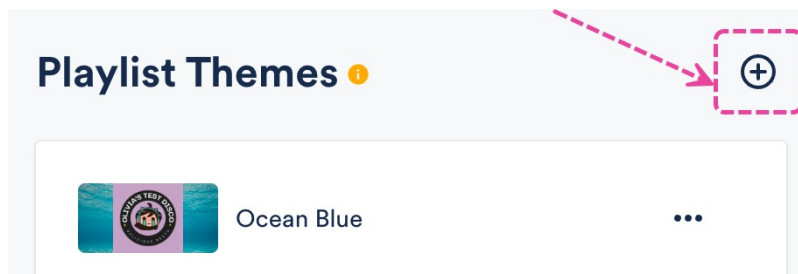
1. Open the **Settings** menu (person icon) in the top right corner of your DISCO.
2. Select **Settings and Account**.



3. Under **WorkspaceSettings**, select **Themes**.



- Click the + in the top right corner to create a new Theme.




- Add a **Name**, **Background Image**, and **Logo**.

Create a theme


Name

Background Image



Drag files here, or click to browse

Logo



Drag files here, or click to browse

We recommend .jpg files at 1200 × 675 px. Maximum file size: 2MB

.png file at 200 × 200 px

☐ Set as default

Cancel

Create Theme

- Click the **Create Theme** button.

From Playlist Settings

- Open the **Playlist menu (:)** and select **Playlist Settings**.
- From the **Presentation** tab, under **Playlist Themes**, click the + to create a new Theme.

Save Playlist

Playlist Info **Presentation** Alias Metadata

Choose a design

☒ Default playlist

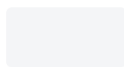
☐ Artist Page

☐ Album Page

Add Playlist Message

B *I* U 

Playlist Themes



No theme



Ocean Blue




Pink Marble

3. Add a **Name**, **Background Image**, and **Logo**.


Create a theme

Name

Background Image


Drag files here, or click to browse

Logo


Drag files here, or click to browse

We recommend .jpg files at 1200 × 675 px. Maximum file size: 2MB .png file at 200 × 200 px

☐ Set as default

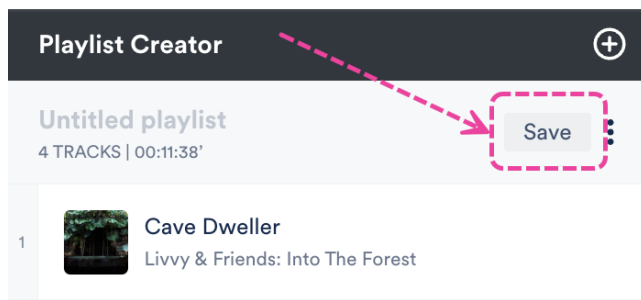
Cancel

Create Theme

4. Click the **Create Theme** button.
5. In the **Save Playlist** menu, click **Save**.

When editing your Playlist

1. Open the **Playlist menu (:)** and select **Edit playlist**.
2. This will open your Playlist in the **Playlist Creator**. From the Playlist Creator, click **Save**.



3. In the **Save Playlist** menu, from the **Presentation** tab, under **Playlist Themes**, click the **+** to create a new Theme.

Save Playlist

[Playlist Info](#) [Presentation](#) [Alias Metadata](#)

Choose a design

☒ Default playlist ☐ Artist Page ☐ Album Page

Add Playlist Message

B **I** **U**

Playlist Themes

No theme

Ocean Blue

Pink Marble

4. Add a **Name**, **Background Image**, and **Logo**.

Create a theme

Name

Background Image

Drag files here, or click to browse

Logo

Drag files here, or click to browse

We recommend .jpg files at 1200 × 675 px. Maximum file size: 2MB .png file at 200 × 200 px

☐ Set as default

Cancel

Create Theme

5. Click the **Create Theme** button.
6. In the **Save Playlist** menu, click the **Save** button.

Adding Themes to Playlists

There are two ways to add a Theme to your Playlist:

- from Playlist Settings
- when editing your Playlist

From Playlist Settings

1. Open the **Playlist menu (:)** and select **Playlist Settings**.
2. From the **Presentation** tab, under **Playlist Themes**, choose an existing theme.

Save Playlist

Playlist Info **Presentation** Alias Metadata

Choose a design

☒ Default playlist ☐ Artist Page ☐ Album Page

Add Playlist Message

Playlist Themes

No theme

Ocean Blue

Pink Marble

3. Click the **Save** button.

When editing your Playlist

1. Open the **Playlist menu (:)** and select **Edit playlist**.
2. This will open your Playlist in the **Playlist Creator**. From the Playlist Creator, click **Save**.

Playlist Creator

Untitled playlist

4 TRACKS | 00:11:38

Save

1 Cave Dweller
Livvy & Friends: Into The Forest

3. In the **Save Playlist** menu, from the **Presentation** tab, under **Playlist Themes**, choose an existing theme.

Save Playlist

[Playlist Info](#) [Presentation](#) [Alias Metadata](#)

Choose a design

☒ Default playlist ☐ Artist Page ☐ Album Page

Add Playlist Message

B **I** **U**

Playlist Themes

No theme

Ocean Blue

Pink Marble

☐

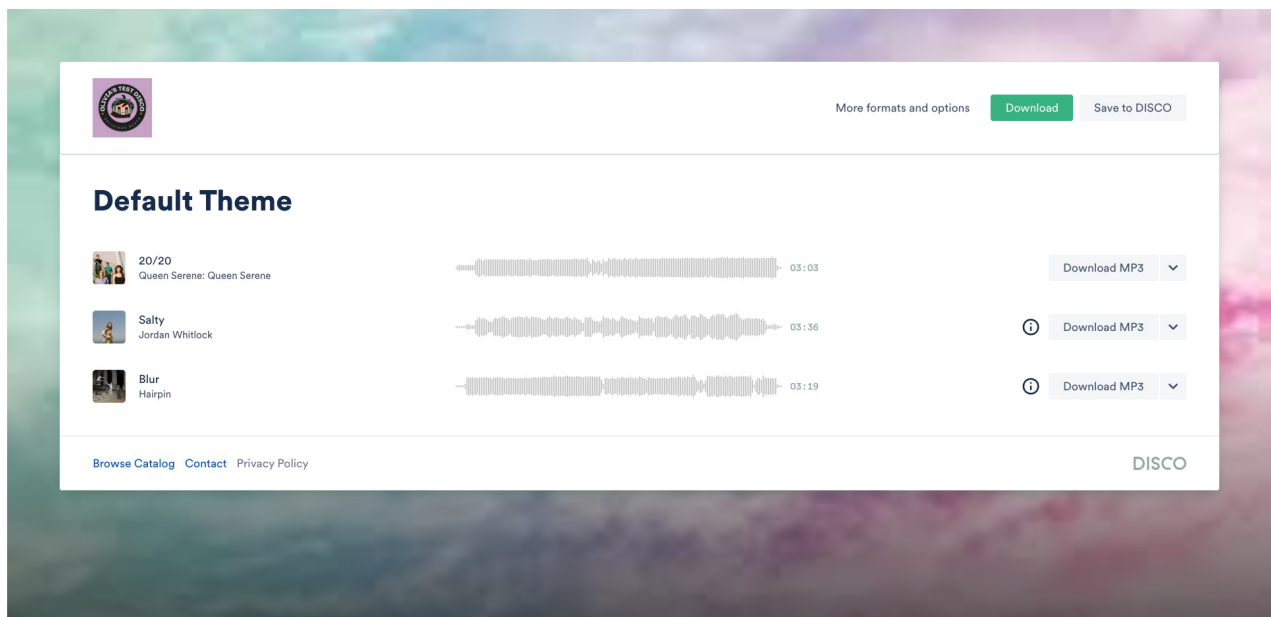
☒

☐

4. Click the **Save** button.

Setting a default Theme

When a default Theme is set, every new Playlist you create will have that Theme applied by default.

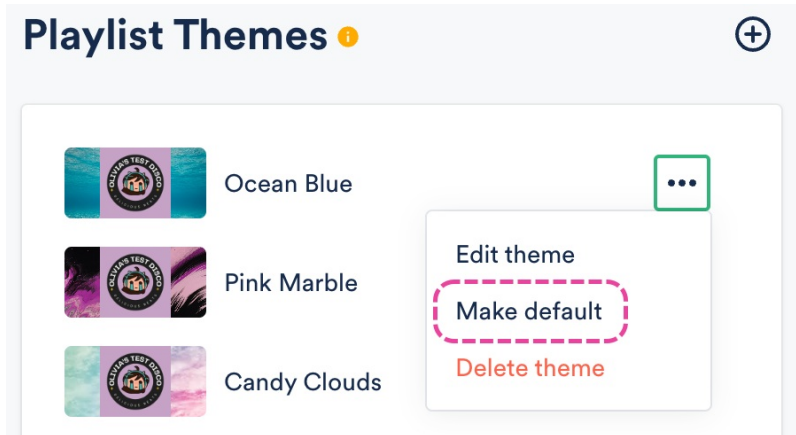


There are two ways to set a default Theme:

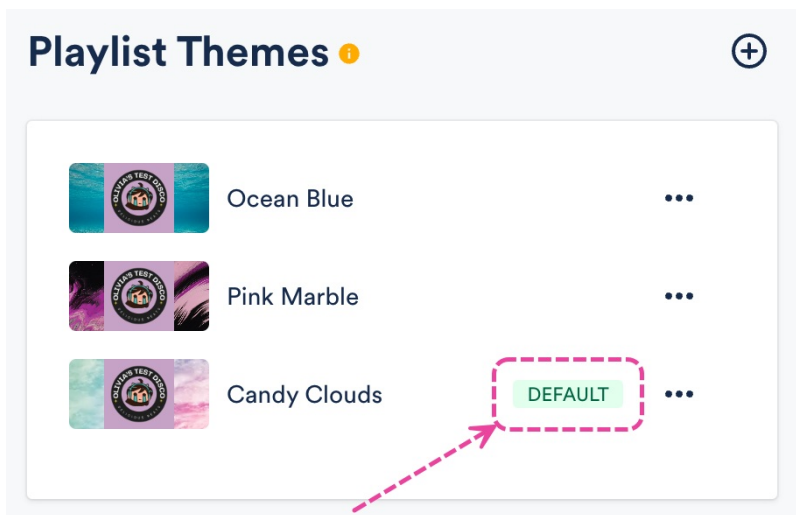
- By checking the **Set as default** box when creating a Theme:

☒ Set as default

- From the ellipses menu (⋮) next to the Theme in your **Workspace Settings**.



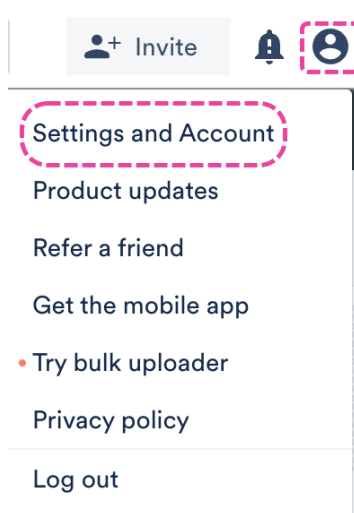
Your default Theme will have a **DEFAULT** label:



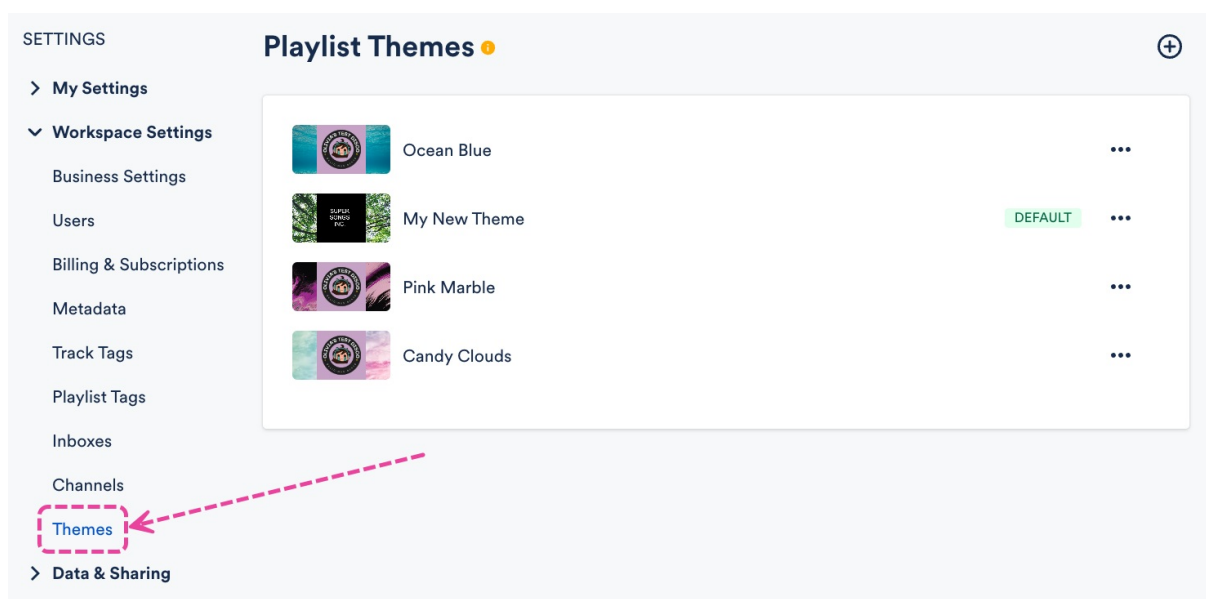
Managing your Themes

You can do this from within your account settings:

1. Open the **Settingsmenu** (person icon) in the top right corner of your DISCO.
2. Select **Settings and Account**.

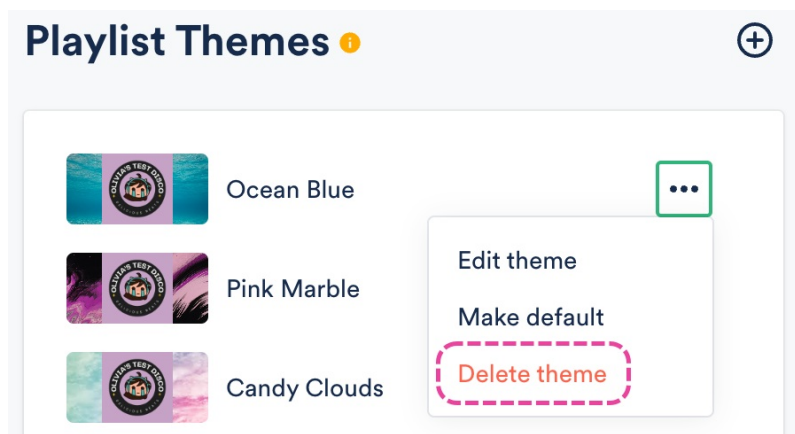


3. Under **WorkspaceSettings**, select **Themes**.



From here you can:

- View all your existing Themes
- Create a new Theme (click the +).
- Set a default Theme (open the ellipses menu ... to the right of the Theme).
- Delete a Theme (open the ellipses menu ... to the right of the Theme).

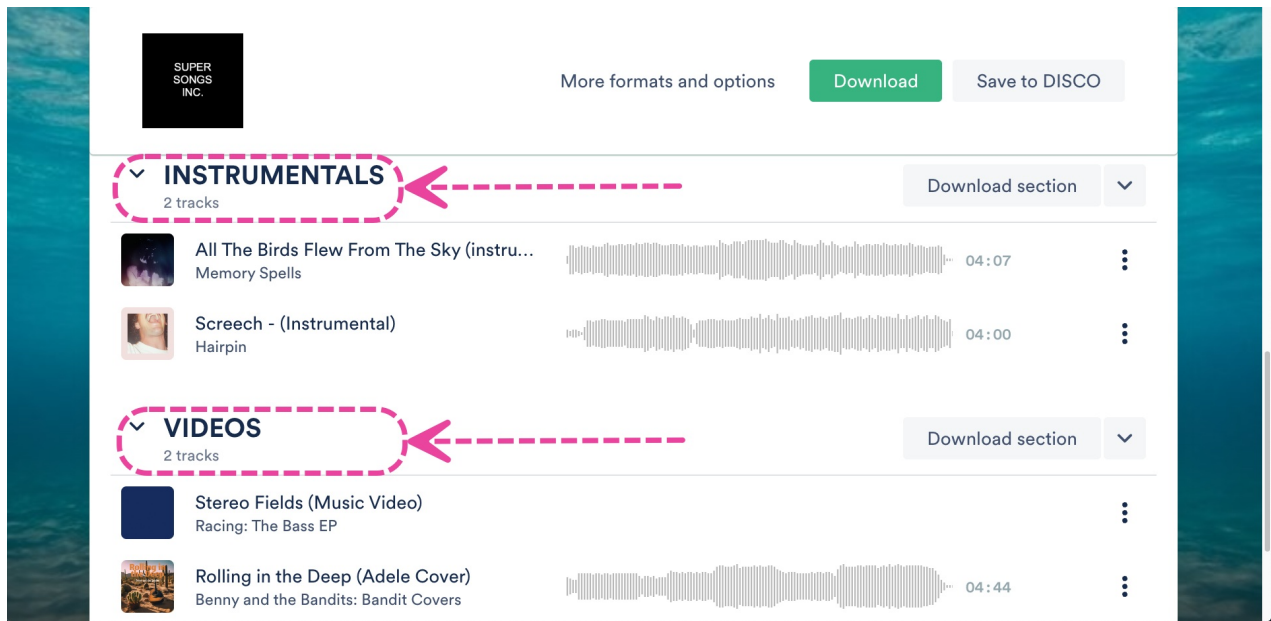


Playlist Sections

Sections help you organize and present different types of Tracks in your Playlists.

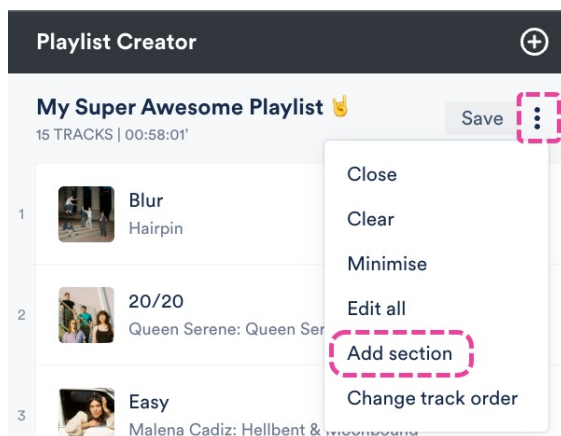
At a glance

You can add sections when [editing Playlists](#). Sections can be expanded or collapsed to show or hide the Tracks within them:



Adding Sections to Playlists

1. Open the **Playlist menu** (:) and select **Edit playlist**.
2. From the **Playlist Creator menu** (:), select **Add section**.



3. Enter a **Section name** and select a radio button to choose where it should be inserted:
Insert at the top of the playlist or **Insert at the bottom of the playlist**.

New section

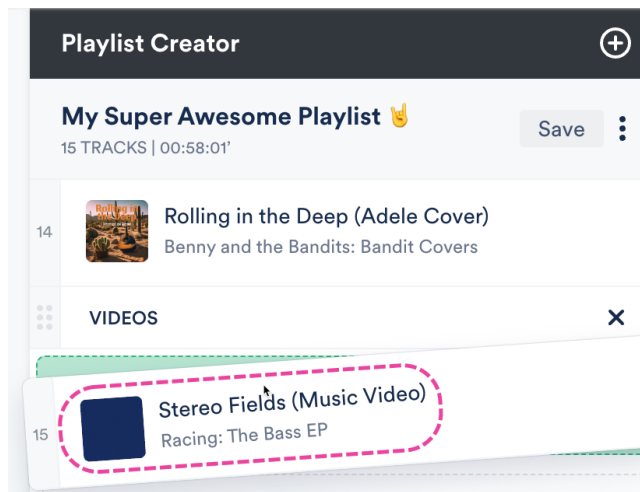
Section name

- ☐ Insert at the top of the playlist
- ☒ Insert at the bottom of the playlist

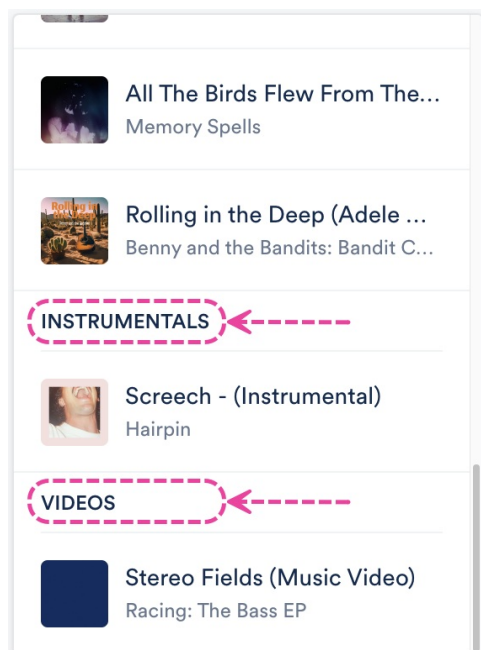
Cancel

Create section

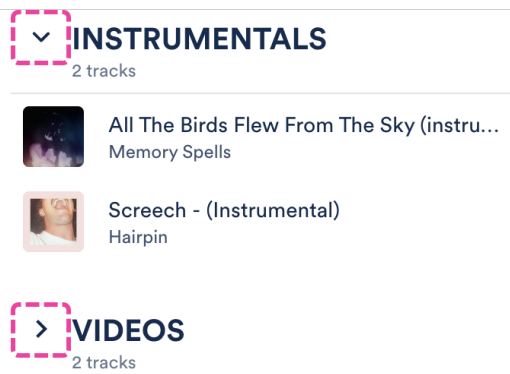
- Click the **Create section** button.
- Drag and drop Tracks into the section.



- Click the **Save** button in the Playlist Creator.
- In the **Save Playlist** menu, click the **Save Playlist** button.
- In your DISCO, Playlist sections are visible from the Explorer.



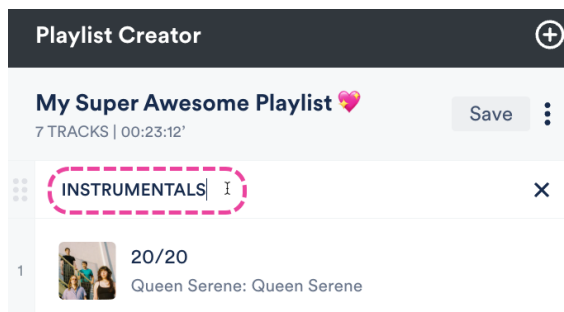
- On your Playlist Share pages, Tracks in each section will appear under collapsible labeled sections.



Editing and removing Sections in Playlists

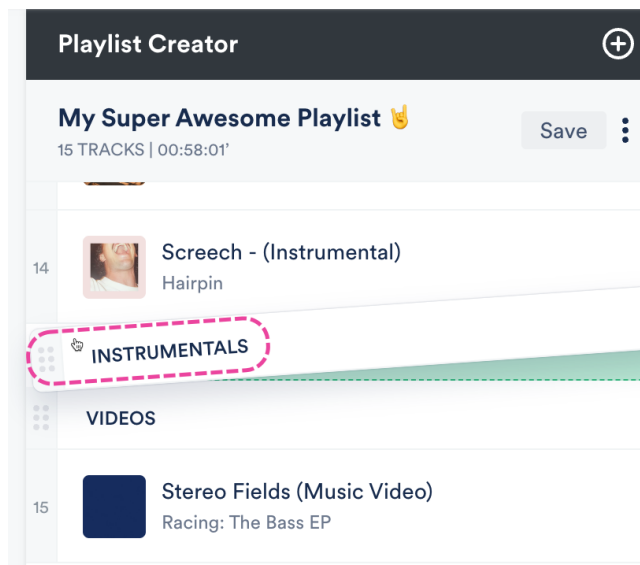
Rename a section

Double-click on the section name so your cursor appears.



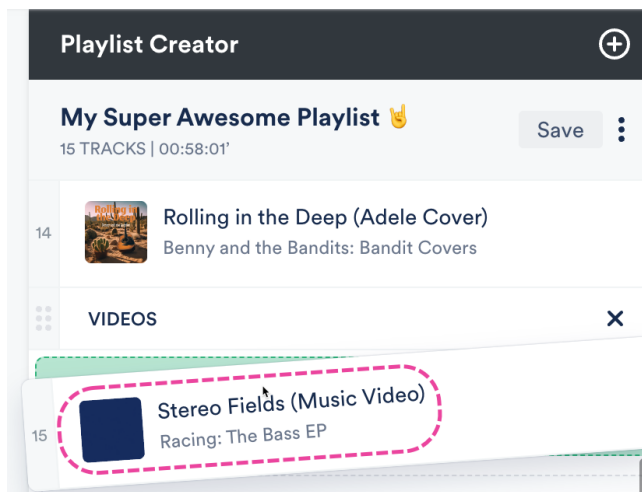
Rearrange sections

Click and drag the sections up or down in the Playlist Creator.



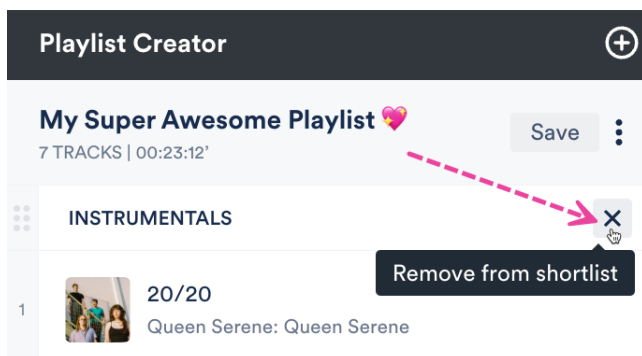
Reorder Tracks within a section

Click and drag the Tracks up or down in the Playlist Creator to move them within and out of sections.



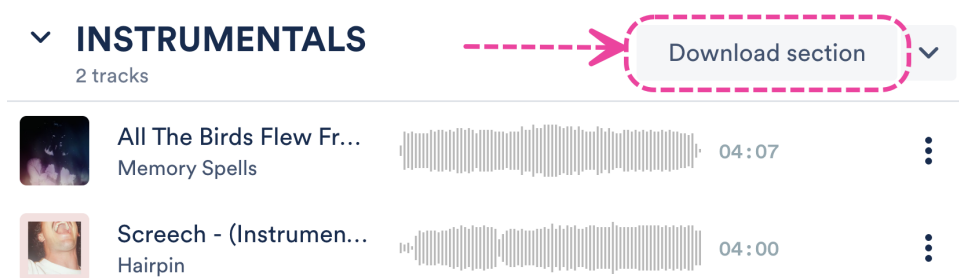
Remove a section

Hover your cursor over the section. Then click the **X** icon to **Remove from shortlist**. This will remove the section but the Tracks within the section will remain in the Playlist.

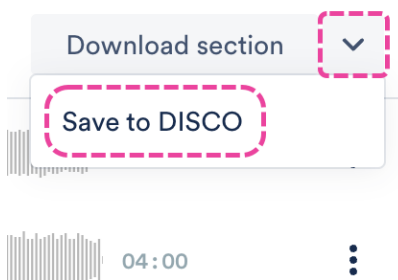


Downloading and saving Playlists with Sections

In addition to downloading the entire Playlist or individual Tracks, your recipients can also download entire sections with one click!



They can also use the **Save to DISCO** button to save the section.

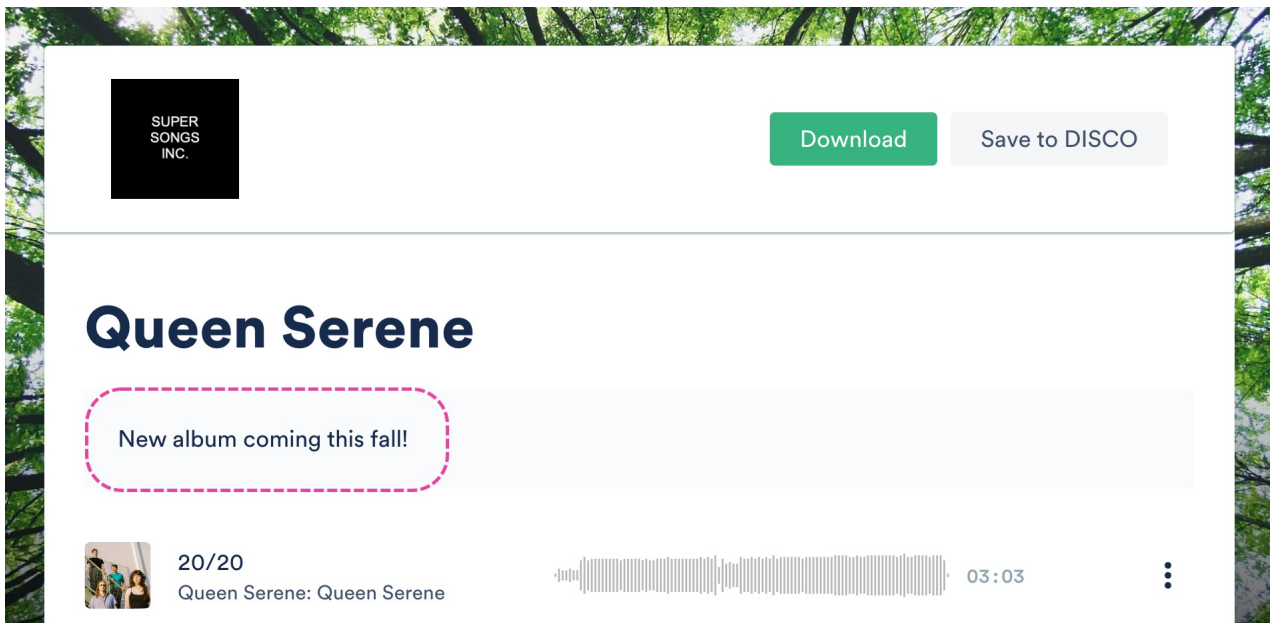


Playlist Messages

Playlist Messages appear at the top of your Playlists and provide your recipients with some additional information.

At a glance

You can use these to call out things like release blurbs, artist bios, or general notes.



Adding a Playlist Message

There are two ways to add a Playlist Message:

- [from Playlist Settings](#)
- [when editing your Playlist](#)

From Playlist Settings

1. Open the **Playlist menu** (:).
2. Select **Playlist Settings**.
3. From the **Presentation** tab, you can **Add Playlist Message**.

Save Playlist

Playlist Info **Presentation** NEW Alias Metadata

Choose a design

☒ Default playlist

☐ Artist Page

☐ Album Page

Add Playlist Message

New album coming this fall!

B *I* U 

4. Click the **Save** button.
5. Click the **Save Playlist** button.
6. A confirmation message will appear. To view how the Playlist Message looks, click on the arrow icon to open it in a new tab.

Playlist Saved!

<https://s.disco.ac/klvufchuygtx>



[Close](#)

[Share this playlist](#)


When editing your Playlist

1. Open the **Playlist menu (⋮)**.
2. Select **Edit playlist**.
3. This will open your Playlist in the **Playlist Creator**. From the Playlist Creator, click **Save**.


Playlist Creator

Queen Serene
8 TRACKS | 00:29:29'

1

 **20/20**
Queen Serene: Queen Serene

2

 **Close to the Ground (Hollywood Take)**
Queen Serene: Queen Serene

Save

4. In the **Save Playlist** menu, from the **Presentation** tab, you can **Add Playlist Message**.

Save Playlist

Playlist Info **Presentation** **NEW** Alias Metadata

Choose a design

☒ Default playlist

☐ Artist Page

☐ Album Page

Add Playlist Message

New album coming this fall!

B *I* U 

5. Click the **Save** button.
6. Click the **Save Playlist** button.
7. A confirmation message will appear. To view how the Playlist Message looks, click on the arrow icon to open it in a new tab.

Playlist Saved!

<https://s.disco.ac/klvufchuygtx>



[Close](#)

[Share this playlist](#)

Showing lyrics on Playlists

By default, the **Title**, **Album**, and **Artist** metadata for your Tracks will be visible on your Playlist share pages. You can also choose to **Show lyrics**.

At a glance

Once the **Show lyrics** setting is enabled, an "i" symbol will appear next to any Tracks that contain lyrics.

My Super Awesome Playlist 🙌



Clicking on this symbol will open a new window with the Track lyrics displayed.



This setting is controlled at the Playlist level.

Showing lyrics on Tracks in Playlists

There are two ways to do this:

- from **Playlist Settings**
- when **editing** your Playlist

From Playlist Settings

1. Open the **Playlist menu (:)**.
2. Select **Playlist Settings**.
3. From the **Playlist Info** tab, under **Content Settings**, set the **Show lyrics** toggle to **ON**.

Playlist Settings

Playlist Info

Presentation

Alias Metadata

Name

My Super Awesome Playlist 🙌

Content Settings



Streaming only



Include nested track versions ⓘ



Share stems ⓘ



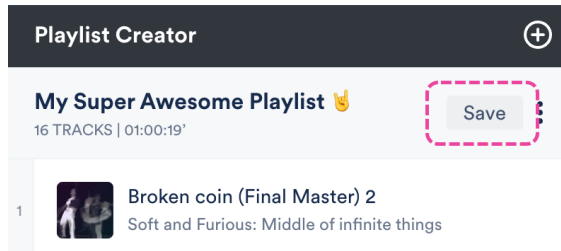
Show lyrics



4. Click the **Save Playlist** button.

When editing your Playlist

1. Open the **Playlist menu** (:).
2. Select **Edit playlist**.
3. This will open your Playlist in the **Playlist Creator**. From the Playlist Creator, click **Save**.



4. In the **Save Playlist** menu, from the **Playlist Info** tab, set the **Show lyrics** toggle to **ON**.

Save Playlist

Playlist Info

Presentation

Alias Metadata

Name

My Super Awesome Playlist 🙌

Content Settings



Streaming only



Include nested track versions ⓘ



Share stems ⓘ



Show lyrics



5. Click **Save Playlist**.

Client Version Playlists

You can label a Playlist as a **Client Version** to keep track of the Playlists you want to send to clients.

At a glance

Client Version Playlists have a '**CLIENT**' label added to the Playlist. *This label is internal to your DISCO and not visible to the recipient.*

Browse

Playlists | Tracks | Albums | Artists



Client Playlist

OD 8:18 PM CLIENT

This makes it easier for your team to keep track of the final Playlists they send out to clients vs. WIPs, internal ideas, etc.

Labeling a Playlist as a Client Version

There are two ways to do this:

- from Playlist Settings

- when editing your Playlist

From Playlist Settings

1. Open the **Playlist menu (:)** and select **Playlist Settings**.
2. From the **Playlist Info** tab, under **Browse Settings**, set the **Client Version** toggle to **ON**.

Playlist Settings

Playlist Info Presentation Alias Metadata

Name

Client Playlist

Content Settings

>

Security Settings

>

Browse Settings

▼

Client Version ⓘ

☒

3. Click the **Save Playlist** button.

When editing your Playlist

1. Open the **Playlist menu (:)** and select **Edit playlist**.
2. This will open your Playlist in the **Playlist Creator**. From the Playlist Creator, click the **Save** button.

Playlist Creator

+


Client Playlist

7 TRACKS | 00:23:12'

Save


⋮

1



20/20
Queen Serene: Queen Serene

2



Blur
Hairpin

3. In the **Save Playlist** menu, from the **Playlist Info** tab, under **Browse Settings**, set the **Client Version** toggle to **ON**.

Save Playlist

[Playlist Info](#) [Presentation](#) [Alias Metadata](#)

Name

Client Playlist

Content Settings >

Security Settings >

Browse Settings v

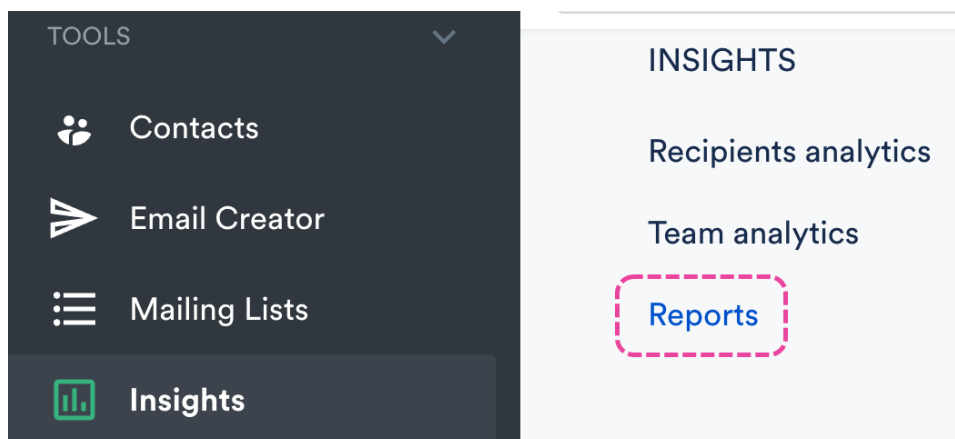
Client Version ⓘ ☒

4. Click the **Save Playlist** button.

Reporting on Client Version Playlists

Users on our **Plus** plan and above create **Reports** on Client Playlists:

1. On the left sidebar of your DISCO, under **Tools**, select **Insights**.
2. Select **Reports**.



3. Under **Filters**, set the **Client lists only** field to **Yes**.

Filters

Filter by channel Filter by tag

Select channels v Select tags v Clients lists only

Select channels v Select tags v Yes v

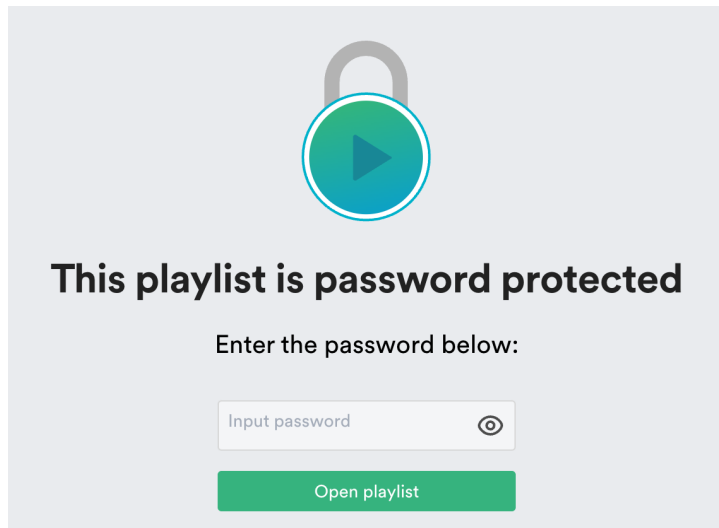
4. Add any other information you need, then when you're ready, click the **Download report** button.
5. The results will only show Playlists you have actually sent.

Password protecting your Playlists

To make sharing your Playlist more secure, you can protect it with a password.

At a glance

This feature is available to users on our **Artist** and **Pro** plans.



Enabling password protection

Note: Once you set a password for a Playlist, all Playlist Share URLs for that Playlist will require that password for access.

There are two ways to set a password for your Playlist:

- from the **Share Playlist** menu
- from **Playlist Settings**

From the Share Playlist menu:

1. Open the **Playlist menu** (:).
2. Select **Share**.
3. From the **Security** tab, set the **Password protect** toggle to **ON**.

Share Playlist



My Super Awesome Playlist 🍌

OT 2:50 PM

Share Copy URL Copy List Embed Security

Watermark playlist



Link expiry



Password protect



Input Password

Save password

4. Input a secure password and click the **Save Password** button.
5. Send the password to the recipient using a secure method, as it cannot be sent via DISCO.
6. When the recipient accesses the Playlist, they'll be prompted to enter the password.
7. Once the recipient enters the password and clicks the **Open playlist** button, they'll be able to access it.

From Playlist Settings:

1. Open the **Playlist menu (:)**.
2. Select **Playlist Settings**.
3. From the **Playlist Info** tab, under **Security Settings**, set the **Password protect** toggle to **ON**.

Playlist Settings

Playlist Info Presentation **NEW** Alias Metadata

Name

My Super Awesome Playlist 🍌

Content Settings



Security Settings



Watermark playlist



Link expiry



Password protect



Input Password

Save password

4. Input a secure password and click the **Save Password** button.
5. Click the **Save Playlist** button.
6. Send the password to the recipient using a secure method, as it cannot be sent via DISCO.
7. When the recipient accesses the Playlist, they'll be prompted to enter the password.
8. Once the recipient enters the password and clicks the **Open playlist** button, they'll be able to access it.

Disabling password protection

Follow the steps above from either the **Share Playlist menu** or **Playlist Settings**, and set the **Password protect** toggle to **OFF**.
